

# KYOCERA DuraForce XD User Guide

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# 1 Phone Basics

### **Phone Overview**



#### **Key Functions**

- ▲ CAUTION! Inserting an accessory into the incorrect jack may damage the phone.
- LED Indicator displays a phone notification, charging status, or alert.
- Front Camera takes pictures and records videos while facing the screen, and allows you to video conference.
- Proximity Sensor/Light Sensor detects how close an object is to the surface of the screen. This is typically used to detect when your face is pressed up against the screen, such as during a phone call.
- **Earpiece** lets you hear the caller and automated prompts.
- **Touchscreen** displays all the information needed to operate your phone. Use finger gestures to navigate and interact with items on the screen.
- **Speakers** let you hear the different ringtones and sounds. The speaker also lets you hear the caller's voice in speakerphone mode.
- Primary Microphone transmits your voice and ambient sound during voice calls, voice recordings and videos.
- ▲ Note: Do not cover the microphones during a call as it may compromise the hearing quality.

- Headset Jack allows you to plug in an optional headset for convenient, hands-free conversations.
- Secondary Microphone suppresses background noise improving audio quality for the other party during voice calls except in speakerphone mode.
- Speaker Key lets you place or receive calls in speakerphone mode or turn the speakerphone on and off during a call.
- Micro USB Charging Port allows you to connect the micro-USB cable (included) to charge the battery or to transfer files to and from a computer.
- Back Camera lets you take pictures and videos.
- Flashlight illuminates subjects in lowlight environments when taking a picture, recording a video, or turning Flashlight on.
- Internal Antennas facilitate reception and transmission. To maximize performance, do not obstruct while using the phone.
- SIM Card Holder (Internal) holds the nano SIM card.
- microSD Card Holder (Internal) holds an optional microSD card to provide external memory.
- Charging Contacts allow you to connect to a multi-bay battery charger that can charge multiple phones simultaneously.

- Power/Lock Key lets you turn the phone on/off, turn the screen on/off, switch your phone to silent mode, vibration mode, or airplane mode, or capture screen shots. Press and hold for more than 10 seconds to restart the phone.
- Volume Button allows you to adjust the ringtone or media volume when you are not on a call, or adjust the voice volume during a call.
- Programmable Key allows you to assign your favorite behavior to it.

## Get the Phone Ready

You must first install and charge the battery to begin setting up your phone.

#### **Insert the Battery**

 Using a coin, rotate the battery door screw on the back of the phone counterclockwise several times to loosen (you should hear a 'click' sound when the screw is loose).



- ▲ Note: The battery door screw is permanently mounted on the door and cannot be removed.
- 2. Insert your fingernail into the slot at the bottom left side of the battery door and lift the battery door.



 Insert the battery, contacts end first (①), and gently press the battery into place (②).



4. Slide the locking bar in the direction of the arrow to lock it.



5. Replace the battery door, making sure all the tabs are secure and there are no gaps around the door.



- Marning: Press all around the edges of the battery door ensuring it is properly sealed to maintain the phone's waterproof capability.
- 6. Using a coin, rotate the battery door screw clockwise until it is tight.



#### Charge the Battery

Fully charge the battery before powering on the phone.

- 1. Open the USB/Charging port cover on bottom of the phone.
- 2. Plug the smaller end of the USB cable into the phone's USB/Charging port.



 Plug the other end of the USB cable into the charger, and then plug the charger into an electrical outlet. Be sure to use the charger that came with your phone.

- 4. When charging is complete, remove the cable from the port and close the cover. Press around the edges of the cover to ensure that it is securely closed.
- ▲ Note: Your phone's battery should have enough charge for the phone to turn on and find a signal, set up voicemail, and make a call. You should fully charge the battery as soon as possible.
- ▲ Note: Please use only an approved charger to charge your phone. Improper handling of the charging port, as well as the use of an incompatible charger, may cause damage to your device and void the warranty.

#### **Replace the SIM Card**

Your phone comes with the SIM card already installed. If you need to replace your SIM card, follow these steps.

- ▲ Warning: Use only a nano SIM card in this phone.
- 1. Remove the battery door.
- 2. Slide the locking bar in the direction of the arrow to unlock, and remove the battery.



 Slide the flap of the SIM card holder in the direction of the arrow to unlock it (①), lift the flap (②) and remove the original SIM card (③).



 Insert the new nano SIM card into the flap, making sure the cut-off corner is at the top right (④) and then lower the flap of the SIM card holder (⑤).



- ▲ Note: Make sure you insert your nano SIM card in the correct orientation.
- 5. Slide the flap in the direction of the arrow to lock it (6).

- 6. Place the battery back into its compartment, lock it in place by sliding the locking bar and replace the battery door.
- Marning: Press all around the edges of the battery door ensuring it is properly sealed to maintain the phone's waterproof capability.

# Optional: Insert the MicroSD Card

- ▲ Note: The microSD card is optional.
- A Note: You can easily damage the microSD card by improper operation. Please be careful when inserting, removing, or handling the microSD card.
- 1. Remove the battery door and the battery.
- 2. Lift the microSD card stopper.



3. Insert the microSD card into the microSD card holder with the gold contacts facing down. Gently push the card in until it snaps into place.



- 4. Close the microSD card stopper.
- Place the battery back into its compartment and lock it in place by sliding the locking bar.
- 6. Replace the battery door.
- Marning: Press all around the edges of the battery door ensuring it is properly sealed to maintain the phone's waterproof capability.

# Turn the Phone On and Off

#### Turn the Phone On

Press and hold the Power Button

#### Turn the Phone Off

Press and hold the Power Button and tap Power off > OK.

# Turn the Screen On and Off

#### Turn the Screen On and Start

- 1. Press the Power Button men.
- 2. From the Start screen:
  - (①) Swipe up anywhere on the screen to access the Home screen.
  - (**\**) Swipe right to launch the Phone app.
  - (O) Swipe left to launch the Camera app.
- Tip: To set up a screen lock for security, see "Start Screen Settings" on page 86.

# Turn the Screen Off When Not in Use

#### Press the Power Button

To save battery power, the phone automatically turns the screen off after a

certain period of time when you leave it idle. You will still be able to receive messages and calls while the phone's screen is off. For information on how to adjust the time before the screen turns off, see "Sleep" on page 81.

## **Onehand Operation**

You can reduce your screen size to operate the phone with one hand comfortably.

1. Tap **SETTINGS** on the Onehand operation pop-up screen shown when you turn the screen on.

-or-

tap Apps > Settings > Onehand operation.

- 2. Tap the **ON/OFF** switch to turn the onehand operation on.
- 3. Read the onscreen information.
- 4. Tap O to display the size-reduced screen.
- 5. Tap 🕗 to get back to the normal size.
- 6. The following options are available:
  - Drag ② where you want to place it.
  - Adjust the screen size as you like, dragging on the corners of the screen.
  - Adjust the screen position as you like, dragging on the edge of the screen.

## **Touchscreen Navigation**

Your phone's touchscreen lets you control actions through a variety of tap gestures.

#### Тар

Tap the screen with your finger to select or launch a menu, option, or application. A light tap works best.



#### **Touch and Hold**

To open the available options for an item (for example, a keyboard), touch and hold the item.



#### Drag

Touch and hold your finger before you start to move it. Do not release your finger until you have reached the target position.



#### Swipe or Slide

To swipe or slide means to quickly drag your finger vertically or horizontally across the screen.



#### Flick

Flicking the screen is similar to swiping, except that you need to swipe your finger in light, quick strokes.



#### **Pinch and Spread**

Pinch the screen using your thumb and forefinger to zoom out or spread the screen to zoom in when viewing a picture or a Web page. (Move fingers inward to zoom out and outward to zoom in.)



For most screens, you can automatically change the screen orientation from portrait to landscape by turning the phone sideways. When entering text, you can turn the phone sideways to bring up a bigger keyboard.



▲ Note: The Auto-rotate feature needs to be turned on for the screen orientation to automatically change. To turn this on or off, from the Home screen, tap Apps > Settings > Accessibility > Autorotate screen.



## **Function Buttons**

At the bottom of the touchscreen, you will find a row of three buttons that let you perform specific functions.

- Back (<) Tap to return to the previous screen, or close a dialog box, options menu, the Notifications panel, or onscreen keyboard.
- Home (O) Tap to open the Home screen.
- Overview (
  ) Tap to open a list of thumbnail images of screens you have worked with recently. To open one, tap it. To remove a screen from the list, swipe it left or right or tap on the X.



## **Home Screen**

The Home screen is the starting point for your phone's applications, functions, and menus. You can customize your Home screen by adding application icons, shortcuts, folders, widgets, and more.

#### Home Screen Overview

The following illustration displays the basics of the Home screen.



- $\underline{\mathbb{A}}$  **Note:** The screen image is simulated.
- Status Bar: Displays the time, notifications, and phone status icons. Slide down to display the Notifications panel.

- **Shortcut:** Allows you to quickly launch applications.
- Apps: Displays all of your apps.
- Favorites Tray: Contains up to five icons and appears on every home screen. You can customize these icons except the Apps icon in the center of the tray.
- Screen Position Indicator: Indicates where you are among the home screens.
- Folder: Allows you to store multiple application icons as a group.
- Google Search Bar: Allows you to enter text or spoken keywords for a quick search on the phone or on the Internet. Tap to enter text or tap U to speak your keyword.
- Widget: Allows you to access various useful programs.
- Tip: Tap Home O to return to the Home screen from any other screen.

#### Manage the Home Screens

In addition to the main Home screen, your phone has extended Home screens to provide more space for adding icons, widgets, and more.

#### Add or Remove the Home Screens

To add a new Home screen:

 Swipe to the rightmost Home screen and drag an app or widget to the right edge.

-or-

Touch and hold the background of any Home screen. From the thumbnail view, tap the thumbnail with a plus sign (+) on it.

To remove a Home screen:

Touch and hold the background of any Home screen. From the thumbnail view, touch and hold a thumbnail you want to delete, drag it to "Remove" and release it when it turns red.

#### Add App Shortcuts to the Home Screen

- 7. Tap **Apps** on the favorites tray.
- 8. Find the item you want to add to the Home screen.
- **9.** Touch and hold the app icon and drag it to a Home screen thumbnail where you want to add it.
- 10. Release your finger.

-or-

- 1. Touch and hold the background of any Home screen.
- 2. Tap APPS 🟺 and find the item you want to add to the Home screen.
- 3. Tap and hold the app and drag it to a Home screen thumbnail where you want to add it.
- 4. Release your finger.

#### Add Widgets to the Home Screen

- 1. Touch and hold the background of any Home screen.
- 2. Tap WIDGETS and choose a widget.
- **3.** Tap and hold the widget and drag it to a Home screen thumbnail where you want to add it.
- 4. Release your finger.

# Move or Remove Items on the Home Screen

- Touch and hold the item you want to move or remove on the screen.
  - To move the item, drag it to a new area and release it.
  - To remove the item, drag it over "**Remove**" at the top of the screen and release it when it turns red.

#### **Favorites Tray**

To add a new icon to the favorites tray:

- 1. Remove a current icon on the tray.
- 2. Touch and hold an app icon and drag it to the favorites tray.
- 3. Release your finger.

#### Use Folders

To create folders:

- Touch and hold an app icon and drag it over another. A new folder icon appears.
  - You can now drag more apps to the folder if you wish.

To add more apps to the folders:

- 1. Tap a folder icon and tap + in the topright corner.
- 2. Slide the screen to browse through the available apps and place checkmarks on those apps you want to put in the folder.

To manage folders:

- 1. Tap a folder icon you want to manage.
- 2. The following options are available:
  - Tap the Unnamed Folder field. The keyboard opens and you can name the folder. To rename it, tap the name.
  - Drag an app out of the folder and drop it anywhere on the Home screen to remove it.
  - Drag the app to "**Remove**" at the top of the screen to remove it from the Home screen.

#### Change the Wallpaper

- 1. Touch and hold the background on the Home screen.
- 2. Tap WALLPAPERS 🗔.
- 3. Tap **Pick image** to use your own image, or browse through the choices.
- 4. Tap the item to use and then tap SET WALLPAPER or Set wallpaper.

## **Clock & Weather**

Your Clock & Weather widget can display multiple time and weather information. To use the clock feature, tap the time display on the widget to access the Clock app. See "Clock" on page 68.

# Retrieve the Current Location Information

- 1. Tap Tap to start on the widget.
- 2. Read the message and tap **OK** to enable data connection.
- Tap Enable location on the widget and enable the location settings if it is not enabled. See "Location Settings" on page 86.

#### Add a Location

- **1.** Tap the weather image on the widget and then tap  $\mathbf{Q}_+ > +$ .
- Enter a location in the Search location field and tap Q. The matching location(s) will be listed.
- **3.** Tap the location you want to add to the location list.
- Tap the added location to access the details screen. You can also access the details screen of the added location by tapping the weather image on the

widget and then sliding the screen to the left.

#### **Delete a Location**

- **1.** Tap the weather image on the widget and then tap  $\mathbf{Q}_{\mathbf{1}} > \mathbf{\overline{1}}$ .
- 2. Select the check box next to the location you want to delete.
  - Tap **SELECT ALL** to select all the locations.
- 3. Tap DONE.

#### **Configure the Settings**

- 1. Tap the weather image on the widget and then tap **‡**.
- 2. The following options are available:
  - **Temperature scale**: Select Fahrenheit or Celsius.
  - Cycle time: Select the frequency of auto update.
  - When launching: Update the weather information when the application is opened.
  - When the current location changes: Update the weather information when your current location changes. Data usage may increase when this is on.

## Dura Grid

The Dura Grid widget provides one-touch access to frequently used apps or settings. The high contrast, large icons allow easy selection, even with gloves on or while on the move during outdoor activities. The Dura Grid widget can also be customized with most frequently used apps and settings and is available in a three, six or nine-position layout.

#### Change an Icon on the Dura Grid Widget

- Tap Edit 
   on Dura Grid. 
   on appears
   in the right hand corner of each of the
   icons.
- **2.** Tap the setting or feature to be changed. The icon disappears.
- 3. Tap Add and tap on an icon from the SETTINGS or APPS tabs.
- 4. Tap Done√.
- Tip: You can change the Dura Grid layout removing the current widget and adding other widget with a different number of positions. See "Move or Remove Items on the Home Screen" on page 17 and "Add Widgets to the Home Screen" on page 17 for details.

## **Status Bar**

The status bar at the top of the screen provides phone and service status information on the right side and notification alerts on the left.

▲ Note: All icons are simulated. Actual images may vary.

#### Status Icons

lcon	Description
*	Bluetooth <sup>®</sup> enabled
	Wi-Fi <sup>®</sup> active (full signal)
j	Vibrate
3	Silent
oll	Network (full signal)
llı.	Network (no signal)
Þ	4G (data service)
	4G LTE (data service)
¥	Airplane mode
\$	Battery (charging)
	Battery (full charge)
!	Battery (discharged)

#### **Notification Icons**

lcon	Description
>۲	Missed call
Σ	New Gmail
:)	New message
9	New voicemail message
31	Event
C	Music application is running in the background
Ø	Alarm set
•	GPS is active
→	Downloading
0/0	Music is playing/Music is paused

#### **Notifications Panel**

Open the Notifications panel to view the Quick Settings panel and a list of your current notifications.

To open the Notifications panel:

Swipe down from the top of the screen.



- When you are finished with a notification, swipe it away to the left or right.
- To clear all notifications, tap = CLEAR ALL at the very bottom of the notifications list.
- Tip: You can control what notifications show on your screen when your phone is locked. See "Notification Settings" on page 83 for details.
- Tap the profile icon 😑 at the top right to see the profiles.

 To open the main Settings app, tap the settings icon . For details, see "Settings" on page 78.

To close the Notifications panel:

Swipe up from the bottom of the screen.
 – or –

Tap Back 🔇 .

#### **Quick Settings Panel**

The Quick Settings panel allows you easy access to common phone settings. Tap to expand the Quick Settings panel.

- The following options are available:
  - Wi-Fi to turn Wi-Fi on or off.
  - Location to enable or disable the location feature.
  - **Sound** to configure the sound settings.
  - Rotation to enable or disable the auto-rotate screen feature.
  - **Brightness** to adjust the screen brightness.
  - NFC to turn the NFC (Near field communication) on or off.
  - Airplane to enable or disable the Airplane mode.
  - Bluetooth to turn Bluetooth on or off.
  - Hotspot to turn Hotspot feature on or off.
  - **Onehand** to enable or disable the Onehand operation.

- Interruptions to access the Interruptions settings.
- Usage Mgr to open the Usage Manager screen.
- To change the positions of items, tap

   EDIT. Touch and hold the item you want to move, and then drag it to a different location and release your finger. Tap OK.

## **Touchscreen Keyboard**

The touchscreen keyboard lets you enter text directly onscreen. Your phone provides convenient ways to enter letters, numbers, and symbols whenever you are prompted to enter text. The keyboard appears automatically onscreen when you tap a text entry field and can be used in either portrait or landscape mode. You can also use the Google voice typing option to enter text using your voice (see "Google Voice Typing" on page 24 for details).

#### **Google Keyboard**

Google Keyboard lets you use a traditional QWERTY setup to enter text. Additional options expand your ability to enter text faster and more accurately.

#### **Google Keyboard Overview**



▲ Note: Key appearance may vary depending on the selected application or text field.

 $\P$  Tip: To close the keyboard, tap  $\nabla$ .

#### Text Mode

- ► Tap ABC to select ABC mode. Tap ?123 to select Number & Symbol mode.
  - In ABC mode, tap 
    to alter the capitalization.
  - You can select the caps lock by double-touching or touching and holding to make all letters in a word uppercase.
  - In Number & Symbol mode, tap = \< to display more symbols.
  - Some keys have alternate characters. In either mode, if a key displays an extra character at the upper right corner, touch and hold the key to enter the character. Or, touch and long hold a key to call up a list of all the characters available on that key.
- Tip: For more information about the Google Keyboard settings, see "Google Keyboard Settings" on page 90.

#### **Google Voice Typing**

To enter text by speaking:

- Tap the microphone icon U on the keyboard.
- 2. If you see **Speak now**, say the text you want to enter into the microphone. If you see **Tap to pause**, Google Voice Typing recognizes your voice.

- Confirm the text you want to enter is displayed. Tap 
   again to continue entering.
- Tip: For more information about the settings of Google voice typing, see "Google Voice Typing Settings" on page 91.

#### Swype

The Swype™ keyboard lets you enter words by drawing a path from letter to letter in one continuous motion.

#### Swype Keyboard Overview



▲ Note: Key appearance may vary depending on the selected application or text field.



Example: dog Place your finger on the key with the first letter of the word and glide to the following letters. Lift your finger after the last letter.



Example: cool For double letters, circle the letter.



Example: You To capitalize the letter, slide up over the keyboard.

Tip: For tips on using Swype, touch and hold the Swype key and then tap Help > How to Swype.

#### Text Mode

- ► Tap ABC to select ABC mode. Tap ?123 to select Number & Symbol mode.
  - In ABC mode, tap capitalization.
     to alter the
     capitalization.
  - You can select the caps lock by double-touching or touching and

holding to make all letters in a word uppercase.

- In Number & Symbol mode, tap to display more symbols.
- Some keys have alternate characters. In either mode, if a key displays an extra character at the upper right corner, touch and hold the key to enter the character. Or, touch and long hold a key to call up a list of all the characters available on that key.

# Tips for Editing Text

To copy and paste the text:

- 1. In a text entry field, touch and hold the text body.
- Selection tabs appear and the currently selected words or characters are highlighted. Drag the tabs to expand or reduce the range of the selected text.
- **3.** Tap an onscreen option from the edit menu bar. Available options may vary:
  - SELECT ALL: Highlights and selects all the text in the field.
  - X CUT: Removes the selected text and saves it to the clipboard.
  - COPY: Copies the selected text to the clipboard.
  - **PASTE:** Inserts the last copied or cut text into the current field.

# 3 Phone Calls

# Make Phone Calls

### Call Using the Phone Dialpad

- 2. Tap the number keys on the dialpad to enter the phone number.



- 3. Tap to call the number.
- 4. To end the call, tap

#### **Call from Recent Calls**

From the Home screen, tap Apps > Phone to display the phone app.

- 2. Tap the **RECENT CALLS** tab to display the recent calls list.
- 3. Tap the Phone icon 🕓 next to the name or number you want to place a call.

#### **Call from Contacts**

- From the Home screen, tap Apps
   Phone to display the phone app.
- 2. Tap [ to display the Contacts list.
  - Tap **Q** to search for your contact.
- 3. Tap the contact and tap 📞.
  - For additional information on contacts, see "Contacts" on page 35.

### Call an Emergency Number

You can place calls to 9-1-1 even if the phone's screen is locked or your account is restricted.

To call the 9-1-1 emergency number:

- 1. From the Home screen, tap Apps > Phone > DIALPAD.
- 2. Enter 911 and tap

To call the 911 emergency number when the screen is locked:

- 1. Tap Emergency call on the screen.
- 2. Enter 911 and tap

#### Enhanced 9-1-1 (E911) Information

This phone features an embedded Global Positioning System (GPS) chip necessary for utilizing E911 emergency location services where available.

When you place an emergency 9-1-1 call, the GPS feature of your phone seeks information to calculate your approximate location. Depending on several variables, including availability and access to satellite signals, it may take up to 30 seconds or more to determine and report your approximate location.

▲ Important: Always report your location to the 9-1-1 operator when placing an emergency call. Some designated emergency call takers, known as Public Safety Answering Points (PSAPs), may not be equipped to receive GPS location information from your phone.

#### **Call a Number with Pauses**

- From the Home screen, tap Apps >> Phone > DIALPAD.
- 2. Enter all or part of a number.
- 3. Tap > Add 2-sec pause or Add wait.
- 4. Enter additional numbers.
- **5.** Tap **to dial the number**.

#### Call Using a Speed Dial Number

From the Home screen, tap Apps >> Phone > DIALPAD.

2. For speed dial numbers 2-9, touch and hold the number on the dialpad.

#### – or –

For speed dial numbers 10-99, tap the first digit and then touch and hold the second digit on the dialpad.

#### Set Up Speed Dialing

- From the Home screen, tap Apps > Phone > DIALPAD.
- 2. Tap > Speed dial setup.
- 3. Tap Add speed dial next to the location number you want to assign a number to.
- 4. Select a contact and, if the contact has more than one number, select a number.

To remove a number from a speed dial location:

- From the Home screen, tap Apps >> Phone > DIALPAD.
- 2. Tap > Speed dial setup.
- Tap the assigned contact you want to remove and tap Remove > OK.

# Call Using the Plus (+) Code Dialing

- From the Home screen, tap Apps > Phone > DIALPAD.
- 2. Touch and hold 0 until you see a "+" on the display screen.
- **3.** Enter the country code and phone number and then tap **1**. The

phone automatically prepends the access code for international dialing, followed by the country code and phone number.

#### **Call Using Internet Call**

When a Wi-Fi network is available, you can make and receive calls through an Internet calling account.

▲ Important: Calling a phone number using Internet calling may incur additional charges.

#### Add an Internet Call Account

- 1. From the Home screen, tap **Apps** > **Phone**.
- 2. Tap > Call settings > Internet call settings > SIP accounts > ADD ACCOUNT.
- 3. Enter your account details and tap **SAVE**.

#### **Receive Internet Calls**

- 1. From the Home screen, tap **Apps** > **Phone**.
- 2. Tap > Call settings > Internet call settings.
- 3. Select the Receive incoming calls check box.
- ▲ Note: This requires the phone to maintain a connection with a Wi-Fi data network, which reduces the life of your phone's battery.

#### Make an Internet Call

- From the Home screen, tap Apps
   Phone > Contacts.
- 2. Tap a contact and tap 🕻 .

#### Internet Call Settings

- 1. From the Home screen, tap **Apps** > **Phone**.
- 2. Tap > Settings > Call settings > Internet call settings > Make calls with.
- 3. Select Emergency calls or Ask first.

#### SIP Settings

- From the Home screen, tap Apps >> Phone.
- 2. Tap > Call settings > Internet call settings > Use SIP calling.
- 3. Select For all calls or Only for SIP calls.

## **Receive Phone Calls**

#### Answer an Incoming Call

On the Incoming call screen, swipe ().

#### Mute the Ringtone

▶ Press the Volume Button down.

# Send an Incoming Call to Voicemail

On the Incoming call screen, swipe to send the call to your voicemail inbox.

# Reject a Call and Send a Text Message

- On the Incoming call screen, swipe to ignore the call and send a message to the caller.
- ▲ Note: If your phone is turned off, all calls automatically go to voicemail.

## Voicemail

#### Set Up Voicemail

- From the Home screen, tap Apps
   Phone > DIALPAD.
- 2. Touch and hold 1 wo to dial your voicemail number.
- 3. Follow the system prompts to:
  - Create your password.
  - Record your name announcement.
  - Record your greeting.
- Important: Voicemail Password It is strongly recommended that you create a password when setting up your voicemail to protect against unauthorized access. Without a

password, anyone who has access to your phone is able to access your voicemail messages.

#### **Voicemail Notification**

There are several ways your phone alerts you to a new voicemail message.

- By sounding the assigned notification sound.
- By vibrating the phone when the vibrate setting is on.
- By displaying an in the notifications area of the status bar when a new unheard voicemail message(s) is received.
- ▲ Note: Your phone accepts messages even when it is turned off. However, your phone notifies you of new messages only when it is turned on and you are in the service area.

#### Retrieve Your Voicemail Messages

#### Use Your Phone to Access Messages

- 1. From the Home screen, tap Apps > Phone > DIALPAD.
- 2. Touch and hold 1 . If prompted, enter your voicemail password.
- **3.** Follow the voice prompts to listen to and manage your voicemail messages.
- ▲ Note: Depending on your plan, you may be charged when you are accessing your voicemail from your wireless phone.

#### Use Another Phone to Access Messages

- 1. Dial your wireless phone number.
- 2. When your voicemail answers, press the asterisk key (\*) on the phone.
- 3. Enter your password.

# Phone Call Options

### In-Call Options

- **Hold:** Tap to hold the current call.
- End call: End the current call.
- + Add call: Tap to initiate a conference call.
- **Mute:** Mute or unmute the microphone during an active call.
- Speaker: Turn the speaker on or off.
- Bluetooth: Route the phone's audio through a connected Bluetooth headset or through the speaker.
- **Dialpad/Hide:** Toggle the appearance of the onscreen dialpad to enter additional numbers, for example, an extension or access code.

### Call Waiting

To enable Call waiting:

- 1. From the Home screen, tap Apps >> Phone > DIAL PAD
- 2. Tap > Call settings > Additional settinas.

3. Select the Call waiting check box.

To respond to an incoming call while you are on a call.

► On the Incoming call screen, swipe ( ).

To switch back to the first caller:

#### ► Tap **1** Swap calls.

To create a conference call between your existing calls:

► Tap **1** Merge calls.

### **Conference Calling**

- 1. On the Phone screen, enter a number and tap
- 2. Once you have established the connection, tap + Add call, and dial the second number. (This puts the first caller on hold and dials the second number.)
- 3. When you are connected to the second party, tap **1** Merge calls.
- 4. If you want to add another call to the existing conference, repeat steps 2 and 3.

If one of the people you called hangs up during your call, you and the remaining caller stay connected. If you initiated the call and are the first to hang up, all callers are disconnected.

► To end the conference call, tap



# **Call Settings**

#### **Phone Ringtone**

- 1. From the Home screen, tap Apps > Phone.
- 2. Tap > Call settings > Phone ringtone
- **3.** If prompted, select an app to use and make your desired selection.
- 4. Select the file or tap **OK** to assign the ringtone.

#### **Dial Pad Touch Tones**

- From the Home screen, tap Apps > Phone.
- 2. Tap > Call settings, and select the Dial pad touch tones check box to enable or disable the option.

#### Vibrate When Ringing

- 1. From the Home screen, tap **Apps** > **Phone**.
- 2. Tap > Call settings, and select the Vibrate when ringing check box to enable or disable the option.

#### **Voicemail Settings**

- From the Home screen, tap Apps > Phone.
- 2. Tap > Call settings > Voicemail.
- 3. Configure the following settings:

- Service to select the voicemail service provider.
- Setup to configure the voicemail number if necessary.
- **Sound** to select the sound to ring for a new voicemail message.
- Vibrate to select whether the phone responds with vibration to a new voicemail message.

#### **Quick Responses**

- From the Home screen, tap Apps > Phone.
- 2. Tap > Call settings > Quick responses.
- **3.** Create and edit text phrases that you can add to messages.

#### **Call Rejection**

- From the Home screen, tap Apps > Phone.
- 2. Tap > Call settings > Call rejection.
- 3. Select the check box next to Call rejection and tap Call rejection list.
- Select the check box next to Unknown number to reject calls from numbers not registered in Contacts.
- 5. Tap + to add numbers you want to reject to the Call rejection list.

#### Fixed Dialing Numbers (FDN)

- 1. From the Home screen, tap Apps > Phone.
- 2. Tap > Call settings > Fixed Dialing Numbers.
- 3. Tap Enable FDN, Change PIN2 or FDN list.
- A Note: To use this feature you will have to enter your PIN2 number, which is associated with your SIM card. If you do not know your number, please contact your carrier to obtain it.

#### **Call Forwarding**

- 1. From the Home screen, tap Apps > Phone.
- 2. Tap : > Call settings > Call forwarding.
- 3. Select Always forward, When busy, When unanswered, or When unreachable.
- ▲ **Note:** You are charged a higher rate for calls you have forwarded.

#### **Additional Settings**

#### Caller ID

- 1. From the Home screen, tap Apps > Phone.
- 2. Tap > Call settings > Additional settings > Caller ID.

3. Select Network default, Hide number, or Show number.

#### **Call Barring**

- 1. From the Home screen, tap **Apps** > **Phone**.
- 2. Tap : > Call settings > Additional settings > Call barring.
- 3. Select from All outgoing calls, International calls, INT'L calls except home, All incoming calls, or Incoming when roaming.

#### TTY Mode

You can connect the phone to a teletype (TTY) device for the hearing impaired. (TTY device sold separately.)

- 1. From the Home screen, tap **Apps** > **Phone**.
- 2. Tap > Call settings > TTY mode.
- 3. Tap TTY Full, TTY HCO, or TTY VCO to turn TTY mode on.

– or –

Tap TTY Off to turn TTY mode off.

- Mote: When enabled, TTY mode may impair the audio quality of non-TTY devices connected to the headset jack.
- ▲ Warning: 911 Emergency Calling It is recommended that TTY users make emergency calls by other means, including Telecommunications Relay Services (TRS), analog cellular, and

landline communications. Wireless TTY calls to 911 may be corrupted when received by public safety answering points (PSAPs), rendering some communications unintelligible. The problem encountered appears related to TTY equipment or software used by PSAPs. This matter has been brought to the attention of the FCC, and the wireless industry and the PSAP community are currently working to resolve this.

#### Auto Answer

- 1. From the Home screen, tap **Apps** > **Phone**.
- 2. Tap > Call settings > Auto answer.
- 3. Select Hands free or Speakerphone.
- **4.** Select the delay time to automatically answer the phone.

#### **Call Timer and Call Duration**

To view the call timer and call duration:

- 1. From the Home screen, tap **Apps** > **Phone**.
- 2. Tap : > Call settings > Call timer.
- To reset the call timer and call duration:
- 1. From the Home screen, tap Apps > Phone.
- 2. Tap > Call settings > Call timer.
- 3. Touch and hold the item you want to reset and tap **OK**.

# **Recent Calls**

#### **View Recent Calls**

- From the Home screen, tap Apps > Phone.
- 2. Tap the **RECENT CALLS** tab to display the recent calls list.
  - 🗹 = Incoming calls
  - 🚬 = Outgoing calls
  - = Missed calls

#### **Recent Calls Options**

- From the Home screen, tap Apps > Phone > RECENT CALLS tab to display the recent calls list.
- 2. Tap an entry to view the contact.
  - Tap to call the number.
  - Tap 
     to send a text message.
  - If applicable, tap + to add the number to Contacts.
  - Tap > Remove from call log to remove the log.
  - Tap > Edit number before call to edit the number before calling.

#### **Filter Recent Calls**

 From the Home screen, tap Apps > Phone.

- 2. Tap the **RECENT CALLS** tab to display the recent calls list.
- 3. Tap > Filter by.
- 4. Select All calls, Missed calls, Outgoing calls, or Incoming calls.

#### **Delete Recent Calls**

- From the Home screen, tap Apps > Phone.
- 2. Tap the **RECENT CALLS** tab to display the recent calls list.
- 3. Tap > Delete recent calls > OK.

# 4 Contacts

## **Display Contacts**

From the Home screen, tap Apps > Contacts. You will see the Contacts list.

#### **Contacts List**

- ★ FAVORITES: Tap to display your favorite contacts.
  - \*\* Add new favorite: Tap to add a new favorite contact. See "Add a Contact to Favorites" on page 38.
- **CONTACTS:** Tap to display all the contacts you save.
  - + Add new contact: Tap to add a new contact. See "Add a Contact" on page 36.
- **GROUPS:** Tap to display the group contacts.
  - + Add new group: Tap to add a new group contact. See "Add a Group Contact" on page 38.
- **Q Search:** Tap to search a contact.
- Tap :
  - Delete: Allows you to select contact(s) you want to delete.
  - Contacts to display: Selects contacts to be displayed on Contacts.

- Import/export: Imports/exports your contacts from/to the microSD card, SIM card and phone or shares your visible contacts.
- Settings: Opens the display settings screen.

#### **Display Options**

- From the Home screen, tap Apps > Contacts.
- 2. Tap > Contacts to display.
- 3. Select one of the following options:
  - All contacts to display all the contacts you save.
  - **Phone** to display all the contacts saved in your phone.
  - SIM to display all the contacts saved in your SIM card.
  - An account (for example, **Google**) to display only its contacts.
  - Customize to select whether to display all the contacts saved in your phone or SIM card and to select contact types for each account. Tap Phone, SIM or an account name, make your selection and then tap OK.

You can also select how your contacts are displayed.

From the Home screen, tap Apps > Contacts.

- 2. Tap > Settings.
- 3. Set the following options:
  - **Position of index tab** to choose were to place the index tab.
  - Sort by to choose how your contacts are sorted.
  - Name format to choose how your contacts names are displayed.
  - Accounts to open the account settings.

# Add a Contact

- From the Home screen, tap Apps > Contacts > CONTACTS tab.
- 2. Tap + .
  - If prompted, select the location where you want to save the contact, such as **Phone**, **SIM**, and an account (for example, **Google**). If you want to change the location later, tap the location name, and select the desired location.
- **3.** Use the keyboard to enter as much information as you want.
  - Contacts icon): Tap the picture icon to assign a picture to the contact.
  - Name
  - Phonetic name
  - Organization
  - Phone

- Email
- Address
- Incoming settings
- ADD ANOTHER FIELD: Tap to include additional information such as IM, Notes, Nickname, Website, SIP, etc.
- Mote: To select a type (label) for a phone number, email address, or postal address (such as MOBILE, HOME, WORK, etc.), tap the box to the left of the field and select the appropriate type.
- ▲ Note: To add more phone numbers, email addresses, etc., tap Add new under the current numbers or addresses.
- 4. When you have finished adding information, tap **SAVE**.

## Save a Phone Number

- 2. Enter a phone number and tap Add to contacts.
- **3.** To add the number to an existing entry, tap the contact, select a number type for the new number and then tap **OK**.

– or –

To add the number to a new entry, tap **Create new contact** and select an account to use. Then, enter the name
and any additional information and tap SAVE

## Edit a Contact

#### Add or Change Information for a Contact

- 1. From the Home screen, tap Apps >> Contacts > CONTACTS tab.
- 2. Tap a contact to display it, and tap 🧨.
- 3. Tap any field you want to add or change.
- 4. Add or change the information and then tap SAVE.

#### Assign a Picture to a Contact

- 1. From the Home screen, tap Apps >> Contacts > CONTACTS tab.
- 2. Tap a contact to display it, and tap /.
- 3. Tap the contact icon to the right of the name.
- 4. To assign a stored picture, tap Choose photo, select the app to use, and locate and select a picture.

- or -

To assign a new picture, tap Take photo and take a picture.

5. You may be prompted to size the picture for use with entries. Tap and drag the square to frame the portion of the picture to use. Tap and drag the side of the square to resize the square and tap DONE or OK.

#### Copy a Contact

- 1. From the Home screen, tap Apps >> Contacts > CONTACTS tab
- 2. Tap a contact to display it, and tap  $\frac{1}{2}$  > Copy contact.
- 3. If you have joined contacts, select a contact from the available list.
- 4. Tap a copy destination from the available list. If you selected your SIM card as the copy destination, read the message displayed and tap OK.

#### Assign a Ringtone to a Contact

- 1. From the Home screen, tap Apps ..... > Contacts > CONTACTS tab.
- 3. Tap Incoming settings > Phone ringtone or Message ringtone.
- 4. Select a ringtone.
- 5. Tap OK to save the settings.

#### Assign a Vibration Pattern to a Contact

- 1. From the Home screen, tap Apps >> Contacts > CONTACTS tab.
- Tap a contact to display it, and tap 
   .
- 3. Tap Incoming settings > Vibration pattern.
- 4. Select a vibration pattern.
- 5. Tap OK to save the settings.

6. Tap SAVE to save the entry.

#### Add a Contact to Favorites

- 1. From the Home screen, tap Apps > Contacts > CONTACTS tab.
- 2. Select a contact to display it.
- 3. Tap ☆. The icon changes to ★ when the contact is added to Favorites.

– or –

- From the Home screen, tap Apps > Contacts > FAVORITES tab.
- Tap <sup>+</sup>★ and select the check box next to the contact(s) that you want to add to your Favorites list.
- 3. Tap DONE.

#### Send a Contact's Call to Voicemail

- From the Home screen, tap Apps > Contacts > CONTACTS tab.
- 2. Tap a contact to display it, and tap :.
- 3. Select the All calls to voicemail check box.

# Add a Contact Widget to the Home Screen

- From the Home screen, tap Apps > Contacts > CONTACTS tab.
- 2. Tap a contact to display it and then tap

#### > Place on Home screen. The

contact widget is added to your home screen.

#### **Delete Single or Multiple Contacts**

- 1. From the Home screen, tap Apps > Contacts > CONTACTS tab.
- Tap > Delete, select the check box next to the contact(s) you want to delete, or tap SELECT ALL.
- 3. Tap **DONE** and then tap **OK** to confirm the deletion.

– or –

Tap a contact to display it, and tap **•** > **Delete** > **OK**.

### Join Contacts

- From the Home screen, tap Apps > Contacts > CONTACTS tab.
- 2. Select the contact you want to appear as the primary listing.
- 3. Tap > Join.
- 4. Choose the contact you wish to join with the primary listing.

# Add a Group Contact

- From the Home screen, tap Apps > Contacts > GROUPS tab.
- 2. Tap +🛣.
- **3.** Select the account in which you want to create a group contact.
- 4. Enter the group's name.

- 5. Tap Add/remove contacts and check the entries that you want to add to the group contact.
- 6. Tap DONE > SAVE.

## **Edit a Group Contact**

# Add or Remove a Group Contact Entry, or Rename a Group

- From the Home screen, tap Apps > Contacts > GROUPS tab.
- 2. Tap a group contact, and tap > Edit.
- 3. The following options are available:
  - Tap the group's name to rename it.
  - Tap Add/remove contacts to add or remove entries.
- 4. Tap SAVE.

#### Assign a Ringtone to a Group Contact

- From the Home screen, tap Apps > Contacts > GROUPS tab.
- 2. Tap a group contact, and tap > Edit.
- 3. Tap Ringtone and select a ringtone.
- 4. Tap OK to save the settings.

# Assign a Vibration Pattern to a Group Contact

- From the Home screen, tap Apps > Contacts > GROUPS tab.
- 2. Tap a group contact, and tap > Edit.

- 3. Tap Vibration Pattern and select a vibration pattern.
- 4. Tap OK to save the settings.

#### **Delete a Group Contact**

- From the Home screen, tap Apps > Contacts > GROUPS tab.
- Tap a group contact that you have created, and tap • > Delete > OK.

## ICE (In Case of Emergency)

Registering ICE information might help rescue workers, such as paramedics, police and hospital personnel identify your primary contact. You can register up to five contacts.

#### **ICE Contacts**

To add an ICE contact:

- 2. Tap 🔽.
- ▲ Note: You will be prompted to enable the Location access settings if they are disabled. Read the onscreen information and follow the instructions.
- 3. Tap the entry to register.
- To change or remove an ICE contact:

- 2. Tap 👕 and tap the contact to remove.
- 3. Tap OK.

#### **Personal Information**

- 2. Tap My emergency information > /
- 3. Enter or edit the necessary information and tap SAVE.

# Synchronize Contacts

- From the Home screen, tap Apps > Contacts.
- 2. Tap > Settings > Accounts.
- 3. Select the account type and tap the account you want to sync your contacts with.
- Tap the ON/OFF switch next to Contacts to turn contacts sync on or off.

# Share a Contact

- From the Home screen, tap Apps > Contacts > CONTACTS tab.
- 2. Tap an entry, and tap > Share.
- 3. In the Share contact via menu, select a method.

# 5 Accounts and Messaging

# Gmail

## Create a Google Account

If you do not already have a Google Account, you can create one online or using your phone.

## Create a Google Account Online

- 1. From a computer, launch a Web browser and navigate to **google.com**.
- 2. On the main page, click Sign in.
- 3. Click Create an account for free.
- 4. Follow the onscreen prompts to create your free account.

### Create a Google Account Using Your Phone

- 1. From the Home screen, tap Apps >> Settings > Accounts > Add account.
- 2. Tap Google.
- 3. Tap Or create a new account.
- 4. Enter your First name, Last name, and tap **NEXT**.
- 5. Enter your desired username, which will be the first part of your Gmail address, and tap NEXT.
- 6. When prompted, enter and reenter a password and tap **NEXT**.
- 7. Follow the onscreen prompts to create your free account.

## Sign In to Your Google Account

- From the Home screen, tap Apps > Settings > Accounts > Add account.
- 2. Tap Google.
- 3. Follow the prompts to enter your Google Account and password, and choose options for your account on your phone.

## Access Gmail

- From the Home screen, tap Apps > Gmail.
- 2. Do any of the following:
  - View more email messages: If the screen is full, swipe your finger up the screen to view more messages and conversations.
  - Read a new email message: Tap the unread message or the conversation with an unread message (just-arrived items display in bold).
  - Select messages and conversations: Tap the box before the email or conversation.
  - View the inbox of your other Gmail account: If you have more than one Google account set up on your phone, tap at the top left of the screen and then choose an account to view.

## Send a Gmail Message

- 1. From the Home screen, tap Apps >> Gmail
- 2. In any folder, tap



- 3. Enter the message recipient's email address in the To field.
- 4. If you want to send a carbon copy (CC) or a blind carbon copy (BCC) of the email to other recipients, tap  $\checkmark$  to the right of the To field.
- 5. Enter the subject and then compose vour message.
- ▲ Note: If you want to attach a picture or video, tap , select the app to use and then locate and choose the picture or video vou want to attach.
- 6. After composing your message, tap >.

## Read and Reply to Gmail Messages

- 1. From the Home screen, tap Apps ..... > Gmail.
- 2. Tap a message to display it.
- 3. To reply to or forward a message:
  - Tap 
     to reply to the message.
  - Tap > Reply all to reply to all recipients.
  - Tap > Forward to forward the • message.

4. After composing your message, tap >.

## **Gmail Account Settings**

- 1. From the Home screen, tap Apps :::: > Gmail.
- **2.** Tap = at the top left of the screen to diplay menu.
- 3. Tap Settings > General settings.
- 4. Configure the following settings:
- A Note: Depending upon the email account type, the available options may varv.
  - Gmail default action: Select whether you want delete or archive to be the default option.
  - Conversation view: Check to turn Conversation view on
  - Swipe actions: Check to archive a conversation when you swipe it.
  - Sender image: Check to display an image of the sender in conversation list.
  - Reply all: Check to display the Reply all option as default.
  - Auto-fit messages: Check to shrink the messages to fit the screen and allow zooming.
  - Auto-advance: Choose which screen to show after you delete a message.

- Confirm before deleting: Check to display a confirmation before deleting a message.
- Confirm before archiving: Check to display a confirmation before archiving a message
- **Confirm before sending:** Check to display a confirmation before sending a message.

## Delete a Gmail Account

- From the Home screen, tap Apps >> Settings > Accounts > Google.
- 2. Tap the account you want to delete.
- 3. Tap > Remove account.
- 4. Tap REMOVE ACCOUNT.

## Set Up Other Email Accounts

### Add a Personal (IMAP/POP3) Account

- From the Home screen, tap Apps >> Settings > Accounts > Add account.
- 2. Tap Personal (IMAP) or Personal (POP3).
- 3. Enter the Email address and tap NEXT.
- **4.** If prompted, tap the appropriate account type.
- 5. Enter the Password and tap NEXT.
- 6. Enter the account details and tap NEXT.

- 7. Configure the account options as necessary and tap **NEXT**.
- **8.** Follow the onscreen prompts to complete.

### Add an Exchange Account

- From the Home screen, tap Apps >> Settings > Accounts > Add account.
- 2. Tap Exchange.
- 3. Enter your Exchange email address and password and tap **NEXT**.
- 4. Enter the Exchange account details and tap **NEXT**.
- ▲ Note: You may need to contact your Exchange Server administrator for required sign-in information.
- 5. Configure the account options as necessary and tap **NEXT**.
- 6. Follow the onscreen prompts to complete.

# Text Messaging and MMS

## **Compose Text Messages**

- From the Home screen, tap Apps > Messaging.
- 2. On the Messaging screen, tap +.
- Fill in one or more recipients. You can enter phone numbers or email addresses in the To field. If you are

sending the message to several recipients, separate the phone numbers or email addresses with a comma.

- Tip: You can type a name or email address saved in your Contacts to call up the contact information, or tap to add recipients.
- 4. Tap the **Type message** field and then start composing your message.
- 5. When done, tap 🔀.

# Send a Multimedia Message (MMS)

- From the Home screen, tap Apps > Messaging.
- 2. On the Messaging screen, tap + .
- 3. Fill in one or more recipients. You can enter phone numbers or email addresses in the **To** field. If you are sending the message to several recipients, separate the phone numbers or email addresses with a comma.
- Tip: You can type a name or email address saved in your Contacts to call up the contact information, or tap to add recipients.
- 4. Tap **Type message** and then start composing your message.
- Tip: Tap to select options for composing messages, such as Add

# subject, Attach or Add preset message.

- 5. Tap C and select from the following file attachments:
  - **Pictures:** Select an app and then select a stored picture to attach.
  - Capture picture: Take a picture to attach.
  - Videos: Select an app and then select a stored video to attach.
  - Capture video: Record a video to attach.
  - Audio: Select an app and then select an audio file to attach.
  - **Record audio:** Record an audio file to attach.
  - Contact (vCard): Opens Contacts to select one or more contact entries and attach them.
  - Event (vCalendar): Select an event entry to attach.
- ♥ Tip: To remove an attachment, tap beside its information.
- 6. When done, tap 🔀.

# Save and Resume a Draft Message

While composing a text or multimedia message, tap **Back**  $\triangleleft$  > **YES** to save your message as a draft.

To resume composing the message:

- 1. On the Messaging screen, tap the message to resume editing it. "Draft" in red appears at the right of the message in the list.
- When you have finished editing the message, tap .

## **New Messages Notification**

Depending on your notification settings, the phone will play a ringtone, vibrate, or display the message at your lock screen and in your Notifications panel to notify you of a new text or multimedia message.

#### Read a Message

- Do one of the following:
  - On the Messaging screen, tap the text message or message thread to open and read it.
  - If you have a new message notification, swipe down from the top of the screen to open the Notifications panel. Tap the new message to open and read it.

#### Reply to a Message

- From the Home screen, tap Apps >> Messaging.
- 2. On the Messaging screen, tap a text or multimedia message thread to open it.
- Tap the text box at the bottom of the screen, enter your reply message, attach files if desired and then tap K.

#### **Delete a Message Thread**

- From the Home screen, tap Apps > Messaging.
- On the Messaging screen, touch and hold the message thread that you want to delete. Tap another thread to select multiple threads.
- 3. Tap DELETE.
- 4. When prompted to confirm, tap **DELETE**.

#### **Delete All Message Threads**

- From the Home screen, tap Apps > Messaging.
- On the Messaging screen, tap > Delete all threads.
- 3. When prompted to confirm, tap **DELETE**.

#### Delete a Single Message

- 1. While viewing a message thread, touch and hold the message that you want to delete.
- 2. From the options menu, tap Delete.
- 3. When prompted to confirm, tap **DELETE**.

#### **Delete Multiple Messages**

 While viewing a message thread, tap > Delete message > Choose message(s).

- Select All messages to delete all messages.
- 2. Tap the message you want to delete.
  - The thread is highlighted and the number of the selected thread appears next to Choose message(s). Tap another message to select multiple messages.
- 3. Tap DELETE.
- 4. When prompted to confirm, tap **DELETE**.

# Text (SMS) and Multimedia (MMS) Settings

- From the Home screen, tap Apps > Messaging.
- On the Messaging screen, tap >
   Settings to configure message settings:
- SMS Enabled: Select your default SMS app.
- Storage
  - Delete old messages: Automatically delete older messages when the set limits are reached.
  - Text message limit: Choose the maximum number of text messages to store in each conversation thread.
  - Multimedia message limit: Choose the maximum number of MMS messages to store in each conversation thread.

- Attachment storage: Select your desired storage for attachments.
- Preset message: Edit text that you frequently insert when composing messages.
- Text (SMS) messages
  - Manage SIM card messages: Select this option to manage messages stored on your SIM card.
- ▲ **Note:** This option is only available if you have inserted a nano SIM card into your phone.
- Multimedia (MMS) messages
  - Group messaging: Select this option to enable or disable group messages.
  - Auto-retrieve: Select this option to automatically retrieve messages.
  - Creation mode: Select Restricted if you want to restrict the specifications of the file you can send as an attachment.
  - Signature: Select this option to append text to messages that you send.
  - Notifications: Select this option if you want to display a notification in the status bar when a new text or multimedia message arrives.
  - Sound: Select a ringtone that is specific to new text and multimedia messages.

 Vibrate: Select this option if you want the phone to vibrate when a new text or multimedia message arrives.

## Social Networking Accounts

## Facebook

Post updates, read what your friends are up to, upload pictures and check-ins, and more with on-the-go Facebook access.

#### Sign in to Your Facebook Account

- From the Home screen, tap Apps
   Facebook.
- 2. Tap Sign Up for Facebook on the main Facebook home page.
- **3.** Enter your Facebook details and follow the onscreen prompts to complete.

## Google+

With Google+ you can check your friends' updates, post updates of your own, and chat with friends in your Google+ circles.

- 1. Sign in to your Google Account.
- From the Home screen, tap Apps > Google +.
- 3. If you are signed into more than one Google Account, select the account you would like to use with Google+.
- 4. Follow the onscreen instructions to use Google+.

## YouTube

YouTube<sup>™</sup> is a video sharing website on which users can upload and share videos.

#### Open YouTube

- From the Home screen, tap Apps > YouTube.
- ▲ Note: Terms of Service may appear. Tap ACCEPT if you agree to the Terms of Service.

#### Watch YouTube Videos

- 1. On the YouTube screen, tap a video.
- Tap the screen to show the progress bar at the bottom. Tap the screen while the bar is displayed to pause/play the video. Move the slider on the bar to the left or right to rewind or fast-forward the video.

#### Search for Videos

- On the YouTube screen, tap Q at the upper right of the screen to open the search box.
- 2. Enter the keyword to search. Search results appear below the status bar.
- 3. Tap one of the results, or tap () on the keyboard.
- **4.** Scroll through the results and tap a video to watch it.

## Hangouts

Hangouts is an application for instant messaging offered by Google.

- 1. From the Home screen, tap **Apps** > Hangouts.
- 2. If you have already signed in to a Google account, it displays on the Hangouts screen.
  - or –

Tap **Or create a new account** to create a new Google account, or sign in to an existing Google account.

3. Follow the onscreen instructions.

# AppStore

AppStore allows you to browse and buy apps for your phone.

- From the Home screen, tap Apps > AppStore.
- 2. Select an item to download and follow the onscreen instructions to get started.

# **Google Play Store App**

Google Play™ is your digital content destination to discover Android apps, books, movies, music and much more on your phone and on the web.

## Find and Install an App

- From the Home screen, tap Apps > Play Store.
  - The first time you launch the app, tap ACCEPT to accept the Terms of Service.
- 2. Find an app you want and tap it to open its details screen.
- ♥ Tip: Tap ➡ to add the app to your wishlist for future reference.
- 3. Tap **INSTALL** (for free applications) or the price button (for paid applications).
- ▲ Note: You need a Google Wallet account to purchase items on Google Play.

- 4. The subsequent screen notifies you whether the app will require access to your personal information or access to certain functions or settings of your phone. If you agree to the conditions, tap ACCEPT to begin downloading and installing the app.
- ▲ Warning: Read the notification carefully! Be especially cautious with apps that have access to many functions or a significant amount of your data. Once you tap ACCEPT on this screen, you are responsible for the results of using this item on your phone.

## **Create a Google Wallet Account**

 On your computer, go to wallet.google.com to create a Google Wallet account.

– or –

The first time you use your phone to buy an item from Google Play, you are prompted to enter your billing information to set up a Google Wallet account.

▲ Warning: When you've used Google Wallet once to purchase an app from the Google Play Store app, the phone remembers your password, so you don't need to enter it the next time. For this reason, you should secure your phone to prevent others from using it without your permission. (For more information, see "Security Settings" on page 88.)

# Request a Refund for a Paid App

- From the Home screen, tap Apps > Play Store.
- 2. Swipe right or tap at the top left of the screen and then tap **My apps**.
- **3.** Tap the app to uninstall for a refund. The details screen for the app opens.
- 4. Tap Refund.

## **Open an Installed App**

- From the Home screen, tap Apps > Play Store.
- 2. Swipe right or tap at the top left of the screen and then tap My apps.
- 3. Locate the app and tap the icon.
- 4. Tap OPEN.

## **Uninstall an App**

- From the Home screen, tap Apps > Play Store.
- Swipe right or tap at the top left of the screen and then tap My apps.
- 3. Tap the app you want to uninstall and then tap UNINSTALL.
- 4. When prompted, tap **OK** to uninstall the app from your phone.

## Navigation

Your phone offers a number of locationbased navigation programs to help you figure out where you are and get you where you are going.

Mote: You may be asked or redirected to enable your phone's location features for using location-based apps, if you have not enabled them yet. See "Location Settings" on page 86.

## **Google Maps**

#### **Open Google Maps**

- From the Home screen, tap Apps > Maps.
  - The first time you launch the app, tap ACCEPT & CONTINUE to accept the Terms of Service and Privacy Policy.
  - To move in any direction, drag or flick the map.
  - Pinch and spread to zoom in or out. Tap the screen twice quickly to zoom in.

#### Search Maps

- 1. On the Google Maps screen, tap inside the Search bar at the top of the screen.
- 2. Type the place that you want to search for. You can enter an address, a city, or type of establishment.

- ♥ Tip: Tap ♥ to search by speaking the location you are searching for.
- **3.** Tap a matching result on the drop-down list or tap the magnifying glass key on the keyboard.
- **4.** Tap the red callout to open the menu for the location.

#### Layers and Additional Options

- To access the available layers and additional options menu, tap at the top left of the screen or touch and hold the left side of the Google Maps screen and slide it to the right.
  - **Traffic:** Provides real-time traffic information. The colors on the roads indicate the traffic conditions.
  - **Public transit:** Provides available transit information.
  - **Bicycling:** Provides possible cycling routes.
  - Satellite: Provides the hybrid view of road labels overlaid on a satellite image.
  - **Terrain:** Provides the shaded relief view of topographic features.
  - **Google Earth:** Launches the Google Earth app and displays your location in Google Earth.
- A Note: Tap Tips and Tricks, Settings, Help, or Send feedback for additional options.

### **Get Directions**

- 1. On the Google Maps screen, tap 📀.
- 2. Do one of the following:
  - The starting point is set to your current location as default. If you want to change the starting point, tap Your location, and type the new point in the Choose starting point field or tap a location from the available list.
  - To enter your destination, tap Choose destination, and type your destination in the Choose destination field or tap a destination from the available list.
  - You can switch the starting point and destination by tapping 1.
- 3. Select the way to get to the destination (by car, by public transit, or by foot).
  - You may tap in or OPTIONS to configure available settings options.
- 4. Tap the result to see the details.

# Music

## **Music Player**

Your phone's built-in music player app lets you listen to and organize music files you have loaded into your phone's memory or microSD card.

Tip: For information about loading music onto your phone, see "Use the Phone's microSD Card as a Media Device" on page 75.

#### Access the Music Player App

- 1. From the Home screen, tap Apps > Music Player.
- 2. Swipe right or tap at the top left of the screen.
- 3. You will find six categories in which all songs are classified: Playlists, Artists, Albums, Songs, Genres and Composers.
- 4. You may do any of the following:
  - Tap an item to display the contents or play the item.
  - Tap , or touch and hold an item, for available options.
  - Tap the song tab at the bottom of the screen to manage the song, if available.

### Listen to Music Using the Music Player

- 1. On the Music Player app, browse for the item you want to play.
- 2. Tap the item. The music starts to play on the Playback screen.
- **3.** The following control options are available:
  - Drag the slider to rewind or fastforward.
  - Tap ↓ to pause. Tap ▶ to resume playing.

- Tap I to go back to the start of the current item. Tap ▶ I to jump to the start of the next item.
- Tap () to display the Now Playing list.
- Tap ★ to add the song to your favorites.
- Tap X for toggling the shuffle options.
- Tap for cycling through the repeat options.
- Tap i for available options.

## **Google Play Music**

The Play Music app plays digital audio files saved on the internal memory or on the microSD card. You will first need to copy music files to your internal memory or to the microSD card to use this application.

#### Open the Music Library

- From the Home screen, tap Apps >> Play Music. The music library screen appears.
- ▲ Note: If you have signed up for Google Music™, the first time you open the Play Music application you will be prompted to select the account you want to access. Follow the onscreen instructions to continue.

#### Manage the Music Library

- 1. From the Home screen, tap Apps > Play Music.
- Swipe right or tap at the top left of the screen to display the Google Play Music options.
  - Listen Now: Your starting point to play music.
  - My Library: Your music is sorted by GENRES, ARTISTS, ALBUMS, and SONGS.
  - **Playlists:** Your playlists are displayed.
- Tip: Tap Settings, Help, or Send feedback for additional options.

### The Listen Now Screen

- 1. From the Home screen, tap Apps > Play Music
- Swipe right or tap at the top left of the screen and then tap Listen Now.
- 3. You may do any of the following:
  - Tap **Shuffle all** to play the music on your phone in shuffle mode.
  - Tap an album image and then tap a song in the album to play it.
  - Tap for available options.
  - Tap Q to search for music.
  - Swipe right to display the Google Play Music options.

 The label of the currently playing song appears at the bottom of the screen when you play music. Simply tap 11 or b on the label to manage the music or tap the label for more control options.

### Back Up Your Downloaded Music Files

It is recommended that you back up your downloaded music files to your computer.

- 1. Connect your phone to your computer using a USB cable.
- 2. Use your computer to navigate to the phone's desired folders (Internal storage or SD card).
- 3. Select and copy the music files to a folder on your computer's hard drive.

# 7 Web and Data

# Wi-Fi

# Turn Wi-Fi On and Connect to a Wireless Network

- From the Home screen, tap Apps > Settings > Wi-Fi.
- Tap the ON/OFF switch to turn Wi-Fi on. The network names of detected Wi-Fi networks are displayed.
- Tap a Wi-Fi network to connect. If you selected an open network, you will be automatically connected to the network. If you selected a network that is secured with a password, enter the password and then tap CONNECT.

When your phone is connected to a wireless network, the Wi-Fi icon (**(**) appears in the status bar and tells you the approximate signal strength.

If **Network notification** in Advanced Wi-Fi settings is enabled, the open network icon () appears in the status bar whenever the phone detects an available open wireless network within range.

# Check the Wireless Network Status

From the Home screen, tap Apps > Settings > Wi-Fi.

- Tap the wireless network that the phone is currently connected to. You will see a message box showing the Wi-Fi network name, status, signal strength, speed, and other details.
- ▲ Note: If you want to remove the wireless network settings, tap FORGET on this window. You need to enter the settings again if you want to connect to this wireless network.

### Connect to a Different Wi-Fi Network

- From the Home screen, tap Apps >>>> Settings > Wi-Fi. Detected Wi-Fi networks are displayed in the Wi-Fi networks section.
  - To manually scan for available Wi-Fi networks tap :> Refresh.
- 2. Tap another Wi-Fi network to connect to it.
- ▲ Note: If the wireless network you want to connect to is not in the list of detected networks, tap • > Add network. Enter the wireless network settings and tap SAVE.

## **Data Services**

# Data Connection Status and Indicators

Your phone displays the current status of your data connection through indicators at the top of the screen. The following symbols are used:

lcon	Description
	Your phone is connected to the high-speed 4G LTE network.
43 43	Your phone is connected to the 4G network.
	Your phone is connected to the EDGE network.
	Your phone is connected to the GPRS network.

# Virtual Private Networks (VPN)

## Prepare Your Phone for VPN Connection

Depending on the type of VPN you are using at work, you may be required to enter your login credentials or install security certificates before you can connect to your company's local network. You can get this information from your network administrator.

## Install Security Certificates

- Download and install the certificates needed to access your local network into a microSD card. Your network administrator can tell you how to do this.
- 2. Insert the microSD card into your phone. See "Insert a microSD Card" on page 74.
- From the Home screen, tap Apps >> Settings > Security > Install from SD card, and install the necessary security certificates.

## Add a VPN Connection

- From the Home screen, tap Apps > Settings > More > VPN.
- If you are asked to set up a screen lock, tap OK and set up a required type of lock.
- 3. Tap + and enter the information for the VPN you want to add.
  - Information may include Name, Type, Server address, PPP encryption (MPPE), and advanced options.
  - Set up all options according to the security details you have obtained from your network administrator
  - Tap SAVE. The VPN is then added to the VPNs section of the VPN settings screen.

# Connect to or Disconnect from a VPN.

#### Connect to a VPN

- From the Home screen, tap Apps >> Settings > More > VPN.
- 2. In the VPNs section, tap the VPN that you want to connect to.
- 3. When prompted, enter your login credentials and then tap CONNECT. When you are connected, a VPN connected icon appears in the notification area.
- 4. Open the Web browser to access resources such as intranet sites on your corporate network.

#### **Disconnect from a VPN**

- 1. Swipe down from the top of the screen to open the Notifications panel.
- 2. Tap the VPN connection to return to the VPN settings screen and then tap the VPN connection to disconnect from it.

## Web Browser

## Launch Web Browsers

From the Home screen, tap Apps > Chrome.

## Learn to Navigate Web Browser

#### Scrolling

In a single motion, tap and drag across or up and down a page.

#### Selecting

► Tap an item or onscreen link.

Links, which are displayed as <u>underlined</u> <u>text</u>, allow you to jump to Web pages, select special functions, or even place phone calls.

#### **Pinching and Zooming**

To zoom in:

- 1. Place your thumb and index finger on the screen.
- 2. Expand them outward (spread) to zoom in.

To zoom out:

- 1. Place your thumb and index finger on the screen.
- 2. Bring them together (pinch) to zoom out.

#### Go Back

► Tap Back < on your phone. Repeat this process to keep going back through your Web page history of recently visited pages

## USB Tethering and Mobile Hotspot

## **USB** Tethering

#### Turn USB Tethering On

- 1. Connect a computer to your phone using the supplied USB cable.
- From the Home screen, tap Apps >> Settings > More > Tethering & Mobile Hotspot.
- 3. Tap the ON/OFF switch to turn USB tethering on, if it is not enabled.
- 4. Follow the onscreen instructions.

## **Mobile Hotspot**

#### Turn Mobile Hotspot On

- From the Home screen, tap Apps >> Settings > More > Tethering & Mobile Hotspot.
- 2. Tap the **ON/OFF** switch to turn Mobile Hotspot on, if it is not enabled.
  - If your phone's mobile data access is not enabled, you will be prompted to turn it on. Follow the onscreen instructions.

- The first time you turn it on, you will be prompted to set up Mobile Hotspot.
- 3. Follow the onscreen instructions.

#### **Mobile Hotspot Settings**

To set up Mobile Hotspot:

- From the Home screen, tap Apps >> Settings > More > Tethering & Mobile Hotspot > Mobile Hotspot settings > Configure Mobile Hotspot.
- Confirm and change your Wi-Fi network SSID (Service Set Identifier) if necessary.
- Tap ▼ in the Security field and select the security level for your Mobile Hotspot.
- 4. Enter your password if you selected a security level that uses a password.
- 5. Tap SAVE.
- ▲ Note: The best way to keep using the phone as a hotspot is to have it connected to a power supply.
- A Important: Write down the passkey (password) for this communication (shown onscreen).

To set the timer for turning Mobile Hotspot off:

- From the Home screen, tap Apps >> Settings > More > Tethering & Mobile Hotspot > Mobile Hotspot settings > Mobile Hotspot turn off timer.
- 2. Select a timer option.

To limit maximum connections:

- From the Home screen, tap Apps >> Settings > More > Tethering & Mobile Hotspot > Mobile Hotspot settings > Maximum connections.
- 2. Select the number of devices you will allow to connect.

To manage your allowed devices:

- 1. From the Home screen, tap Apps > Settings > More > Tethering & Mobile Hotspot > Mobile Hotspot settings > Allowed devices.
- 2. Select whether to allow all devices to connect or allow only the added devices to connect.
- To add a device to the list, tap ⊕, enter the device's name and MAC address and then tap ADD. You will see the device's name listed.
  - After you add other devices to the list, they can scan for and connect to your phone using your phone's SSID and password.
- To edit the name of an allowed device, tap the next to the device name, edit the name and then tap SAVE.

#### **Connect to Mobile Hotspot**

1. Enable Wi-Fi (wireless) functionality on your target device (laptop, media device, etc.).

- 2. Scan for Wi-Fi networks from the device and select your phone's hotspot from the network list.
- 3. Select this device and follow the onscreen instructions to enter the passkey (provided on the Mobile Hotspot page).
- 4. Launch your Web browser to confirm you have an Internet connection.
- A Note: Wi-Fi is turned off when USB tethering or Mobile Hotspot is enabled and active. To turn on Wi-Fi, turn off USB tethering and Mobile Hotspot.
- A Note: Using both data service and Mobile Hotspot drains your phone's battery at a much faster rate than when using any other feature combination.

# 8 Camera and Video

# **Take Pictures**

## **Open the Camera App**

From the Home screen, tap Apps
 Camera.

## **Close the Camera App**

► On the Camera screen, tap Home O or Back <.</p>

## Viewfinder Screen



Settings Button

- Settings Button: Opens the camera and video settings menu to select basic and advanced settings.
- Shooting/Recording Mode: Opens the navigation drawer to switch the shooting/recording mode.
- Quick Settings Panel: Displays the settings you use most frequently.

- **Thumbnail:** Displays the thumbnail of the latest image.
- **Shutter Button:** Takes a picture.
- Record Button: Records a video.

# Take a Picture or Record a Video

- 1. From the Home screen, tap Apps > Camera.
- 2. Do the following to change the settings:
  - Tap to change the camera and video settings as desired. See "Camera and Video Settings" on page 60.
  - Select the shooting/recording mode by tapping > MODE icon.
- 3. Frame your subject on the screen.
- 4. Tap ot to take a picture.
  - or –
  - Tap to record a video. Tap to stop recording.

## **Review Screen**

After taking a picture or video, tap the thumbnail image to see the item in the review screen. For example, when you tap a picture thumbnail image, you may see the following options:



- **< Share:** Displays the available applications to share your image.
- **Delete:** Deletes the currently displayed image. Confirm the deletion by tapping **OK**.
- Fffects: Choose an effect to add to your image. See "Edit a Picture" on page 64.
- (i) Details: Shows the details of the image.
- Menu: Displays additional image options. Available menus may vary:
  - Slideshow to start a slideshow of the images stored.

- Set as to set the currently displayed image as a contact photo or wallpaper.
- **Captions** to add captions to your video.
- ☆ Favorites: Tap☆ to add the image to your Favorites album.

## Camera and Video Settings

## **Choose Camera Settings**

- 1. From the Home screen, tap **Apps** > Camera.
- 2. Tap 🗱 to display the advanced settings menu. You can change the following settings from the Settings menu:
- A Note: Available options may vary according to the subject and shooting /recording mode.
- PHOTO
  - Size to choose the default size for pictures.

Front camera: Select from w1M (1280 x 720), 2.0M (1600 x 1200), 1.3M (1280 x 960), 0.8M (1024 x 768), or VGA (640 x 480).

Back Camera: Select from w6M (3264 x 1836), w1M (1280 x 720), 8M (3264 x 2448), 5M (2560 x 1920), 3.2M (2048 x 1536), 2.0M (1600 x 1200), 0.8M (1024 x 768), or VGA (640 x 480).

- Flash to choose a flash setting (back camera only). Select from Auto, ON, or OFF.
- Self-timer to choose a timer setting. Select from 10 seconds, 5 seconds, 2 seconds, or OFF.
- HDR to combine multiple exposures into a single image (back camera only). Select ON or OFF.
- Image stabilization to minimize the effect of camera movement while shooting. Select Auto, ON, or OFF.
- Touch shutter to take a picture by tapping the screen. Select ON or OFF.
- Smile shutter automatically detects a smile on a face and shoots without touching the shutter button. (back camera only). Select ON or OFF.
- Blink detection allows you to know right away whether one of your subjects blinked (back camera only). Select ON or OFF.
- MOVIE
  - Size to choose the default size for videos.

Front camera: Select from HD720p (1280x720), DVD (720x480), VGA (640x480), QVGA (320x240), or QCIF (176x144). Back Camera: Select from FullHD (1920×1080), HD720p (1280x720), DVD (720x480), VGA (640x480), QVGA (320x240), or QCIF (176x144).

- Light to choose a light setting (back camera only). Select from Auto, ON, or OFF.
- Image stabilization to minimize the effect of camera movement while recording. Select ON or OFF.
- GENERAL
  - Exchange camera to switch between the back camera and the front camera.
  - EV compensation to make adjustments to exposure (back camera only). Tap the slider bar to increase or decrease the value.
  - White balance to set the white balance (back camera only). Select from Auto, Sunlight, Cloudy, Fluorescent(White daylight), Fluorescent(Daylight), or Incandescence lamp.
  - Focus to choose areas of the screen to focus on (back camera only).
     Select from Face priority, or Center.
  - Auto exposure to adjust the metering mode of pictures (back camera only). Select from Center weighted, Frame average, or Spot metering.

- ISO speed to set the ISO level (back camera only). Select from Auto, 100, 200, 400, or 800.
- Contrast allows you to use the slider bar to set the contrast (back camera only).
- Add location info to store the location information of the image. Select from ON or OFF.
- Auto review to set the duration of the auto review function. Select from No limit, 2 seconds, or OFF.
- Auxiliary line to enable grid lines. Select from ON or OFF.
- Volume key to set the behavior of the volume button. Select from Zoom (back camera only), Take a picture, or Record a video.
- Data Storage to select where to store your pictures and videos.
   Select from Internal storage or SD card.
- Edit quick settings to customize the quick settings panel on the viewfinder. To replace an icon, select a replacement icon in the settings menu, touch and hold it and then drag onto the icon to be replaced.
- Initialize to reset all the camera settings to the factory default settings.

# Choose a Shooting/Recording Mode

- 1. From the Home screen, tap **Apps** > Camera.
- 2. Tap > MODE icon.
- 3. Choose a shooting mode. Modes include:
  - **Normal** to take a picture in the normal mode.
  - Continuous shooting to capture a series of photos continuously while holding down the Shutter button (back camera only).
  - Effect to add an effect to the picture.
  - Scene to set the scene mode (back camera only). Select from Normal, Person, View, Food, Night view, Sports, or Memo.
  - Manual to manually adjust your camera settings for taking photos and videos.
  - Time-lapse movie to capture in the interval shooting mode (back camera only). Select from 1 second, 1.5 seconds, 2 seconds, 2.5 seconds, 3 seconds, 5 seconds, or 10 seconds.

## View Pictures and Videos Using Gallery

#### Open the Gallery App

- From the Home screen, tap Apps > Gallery.
- 2. When you first open Gallery, you find that content has automatically been arranged in categories.



- **3.** From the Gallery screen, you can use these options:
  - Tap a thumbnail to view a picture or video.
  - Touch and hold thumbnails to select them (indicated by a check mark).
  - Tap for the following options:
    - Time to group pictures and videos based on the time they were captured. Tap not to see your pictures and videos organized by months. You may tap i for additional actions.
    - Albums to view pictures and videos in an album.

 Favorites to view pictures and videos you have marked as a favorite.

#### **View Pictures and Videos**

- From the Home screen, tap Apps > Gallery.
- 2. Select a folder location and tap an image to view the picture or video.
  - To play a video, tap . Tap . Tap . to pause the video, or drag the dot on the timeline to rewind or forward the video.

#### Zoom In or Out on a Picture

To zoom in, "spread" the screen with your thumb and finger. To zoom out, "pinch" the screen.

## **Work with Pictures**

#### **Picture Options Menu**

- From the Home screen, tap Apps > Gallery.
- 2. Select a folder location and tap an image to view a picture.
- **3.** With a picture displayed, tap the following icons:
  - Share to display the sharing options.

- Delete to delete the displayed image. Tap OK to confirm the deletion
- Figure Effect to choose an effect to add to the pictures.
- (i) Details to show the details of the picture.
- A Favorites to add the image to your Favorites album.
- Tap i for additional options:
  - **Slideshow** to start a slideshow of the pictures stored.
  - Set as to set the picture as a contact photo or wallpaper.

#### Edit a Picture

- 1. From the Home screen, tap Apps > Gallery.
- 2. Select a folder location and tap an image to view a picture.
- 3. Tap 🧨 to display the editing screen.
- 4. Select from the following options:
  - EFFECT: Displays options to adjust the exposure, contrast, sharpness, etc.
  - FRAME: Displays options to add a frame.
  - TRIM: Displays options to crop, rotate, or mirror image.

- PAINT: Displays options for paint tools.
- Tap 
   to undo an action.
- 5. When finished, tap SAVE.

# Share Pictures and Videos

#### Send Pictures or Videos by Gmail

- 1. From the Home screen, tap Apps > Gallery.
- 2. Tap the folder that contains the pictures or videos you want to share.
- Touch and hold the picture or video until you see a blue frame around it or tap
   Select. Tap multiple pictures and videos to select them.
- 4. Tap < > Gmail.
- 5. Compose your message and then tap
- A Note: If you have multiple email accounts, the default email account will be used.

#### Send Picture or Videos by Messaging

- From the Home screen, tap Apps > Gallery.
- 2. Tap the folder that contains the pictures or videos you want to share.

- Touch and hold the picture or video until you see a blue frame around it or tap .
   Select. Tap multiple pictures and videos to select them.
- 4. Tap <\$ > Messaging.
- Compose your message and then tap

# Send Pictures or Videos Using Bluetooth

- From the Home screen, tap Apps > Gallery.
- 2. Tap the folder that contains the pictures or videos you want to share.
- Touch and hold the picture or video until you see a blue frame around it or tap
   Select. Tap multiple pictures and videos to select them.
- 4. Tap << > Bluetooth.
- In the next few steps, you will be asked to turn Bluetooth on and connect to the receiving Bluetooth device so the files can be sent.

#### Share Pictures and Videos on Google+

- ▲ Note: You need to be signed in to a Google Account to share pictures and videos on Google+.
- From the Home screen, tap Apps > Gallery.

- Touch and hold the picture or video until you see a blue frame around it or tap
   Select. Tap multiple pictures and videos to select them.
- 3. Tap << > Google+.
- 4. Follow the instructions on the screen.

#### Share Videos on YouTube

- From the Home screen, tap Apps > Gallery.
- **2.** Tap the folder that contains the videos you want to share.
- Touch and hold the video until you see a blue frame around it or tap > Select. Tap multiple videos to select them.
- 4. Tap <\$ > YouTube.
- 5. Enter the prompted information, such as description and tags, and select a privacy option.
- 6. Tap 1.

# 9 Tools and Calendar

# Calendar

Mote: If you have not added an account to sync with on your phone, you need to set one up. From the Home screen, tap Apps > Settings > Accounts > Add account.

## Add an Event to the Calendar

- 1. From the Home screen, tap Apps > Calendar.
- 2. If you have more than one calendar, select a calendar to add the event to.
- ▲ Note: You can create multiple Google Calendars only in Google Calendar on the Web. After creating them in Google Calendar on the Web, you will be able to see them in the Calendar application on your phone. For more information about creating and managing multiple Google Calendars, visit the Google website: calendar.google.com.
- 3. Tap 😶
- 4. Enter a name for the event.
- **5.** To specify the date and time of the event, do one of the following:
  - If there is a time frame for the event, tap the first line of dates and times to set them for the beginning of the event and the second line for the end of it.

- If the event is a special occasion such as a birthday or an all-day event, tap All-day and set the dates.
- 6. If the event occurs on a regular basis, tap more options and tap Does not repeat to choose how often the event occurs.
- 7. Enter the event location.
- Set the event reminder time and select how you are notified. Tap the default option to change or tap Add another notification to add another reminder.
- **9.** Enter email addresses to invite guests to your event.
- 10. Select a color for the event.
- 11. Tap Add note to add event descriptions.
- 12. Tap SAVE.

## **Calendar Event Alerts**

There are several ways your phone alerts you to scheduled events:

- By playing the assigned ringtone or vibration.
- By showing the event icon 31 on the status bar.
- By showing the Alert pop-up screen.

#### Event Reminders

If you have received an alert for an event, the upcoming event icon 31 will appear in

the notifications area of the status bar to remind you.

To view or postpone the reminder:

- 1. Swipe down from the top of the screen to open the Notifications panel.
- 2. Tap the event name to access the event.
- **3.** Tap  $\checkmark$  to edit the event. The following options are available.
  - Tap the type of notification to change the reminder settings.
  - Tap **DELETE** to delete the event.

To set default reminder settings:

 On any Calendar view, tap > Settings > Events, and set the items under Default notifications and Default notifications for all-day events.

### **View Calendar Events**

When you open the Calendar, you'll see a list of your upcoming events. To change the Calendar view, tap • and choose **Schedule**, **Day** or **5 Day**. You can also tap the month name at the top of your calendar screen to choose a date to view.

▲ Note: The Google Calendar options may vary depending on the version installed on your phone.

## **Edit Calendar Events**

From the Home screen, tap Apps > Calendar.

- 2. Open the calendar event details.
  - In Schedule, Day, and 5 Day views, tap the calendar event you want to edit.
  - In Month view, tap the date where the calendar event occurs, and tap the calendar event.
- 3. Тар 🧪 .
- 4. Modify the event and tap SAVE.
- 5. If it is a recurring event, select Change only this event or Change this and all future events.

## **Erase Calendar Events**

- From the Home screen, tap Apps > Calendar.
- 2. Open the calendar event details.
  - In Schedule, Day, and 5 Day views, tap the calendar event you want to delete.
  - In Month view, tap the date where the calendar event occurs, and tap the calendar event.
- 3. Тар 🧪 .
- 4. Tap DELETE and tap OK.
  - or –

If the calendar event is recurring, select **This event** or **All following events**, and tap **OK**.

# Clock

## **Desk Clock**

- From the Home screen, tap Apps > Clock > WORLD CLOCK tab.
  - Touch and hold the screen to turn the night mode on.
- Tip: When enabled, you can easily turn off night mode by touching the screen.

#### **Change Clock Settings**

- From the Home screen, tap Apps > Clock > WORLD CLOCK tab.
- 2. Tap > Settings and choose from the following options:
  - Style: Select to change the clock style. Choose from Analog or Digital.
  - Automatic home clock: Check if you want to add a clock for home while traveling.
  - Home time zone: Select to set your home time zone.
  - Silence after: Select to set how long the alarm sounds.
  - **Snooze length:** Select to change the snooze interval.
  - Alarm volume: Select to set the alarm volume.
  - Volume button behavior: Select to set the behavior of the volume button when pressed while the alarm

### Alarm

#### Set an Alarm

- From the Home screen, tap Apps > Clock > ALARM tab.
- ▲ Note: When you first open the tab, two alarms are set up by default and ready for you to customize. These alarms are turned off by default.
- Tap + to add a new one and set the alarm time.
- 3. Set the hours and minutes you want and tap OK.
- 4. Tap Add label to enter a name for the alarm.
- 5. Select the **Repeat** check box and choose the days of the week you want the alarm to repeat.
- 6. Tap J to select a ringtone that will play as an alarm.
- 7. Select the Vibrate check box to add a vibration feature to the alarm.

#### Delete an Alarm

- From the Home screen, tap Apps > Clock > ALARM tab.
- 2. Tap 🕤 on the alarm you want to delete.
- 3. Tap 👕 .

## Stopwatch

- From the Home screen, tap Apps > Clock > STOPWATCH tab.
- 2. Tap START to start the stopwatch.
- 3. Do any of the following:
  - Tap **STOP** to stop timing.
  - Tap LAP to record the time.
  - Tap **RESET** to reset the stopwatch to zero.
  - Tap SHARE to share your results via Keep, Bluetooth, Google+, Messaging, and more.

## Timer

- 1. From the Home screen, tap Apps > Clock.
- 2. Tap the **TIMER** tab to display the Timer screen, if necessary.
- **3.** Set the countdown time and tap **START** to start the countdown.
- 4. Do any of the following:
  - Tap **STOP** to pause the timer.
  - Tap Add label to add a label to a timer.
  - Tap **RESET** to reset the timer.
  - Tap +1 MIN to add an additional minute to the timer.
  - Tap -1 MIN to subtract a minute from the timer.
  - Tap into the timer.

Tap + to add a new timer.

## World Clock

- From the Home screen, tap Apps > Clock > WORLD CLOCK tab.
- 2. Tap <sup>+</sup> to display the world clock list.
- 3. Tap the check box next to the city you want to display on the world clock screen.
- Tap Back < or ← in the top-left corner of the screen to confirm. (You will see the clocks you selected and what time it is in those locations.)

# Calculator

- 1. From the Home screen, tap Apps > Calculator.
- 2. Enter numbers by taping the onscreen keys.
- 3. Tap DEL to clear a number. Touch and hold to clear an entire number.
  - To access more advanced features, flick the screen left.
- 4. Tap Back  $\triangleleft$  to close the calculator.

# Sound Recorder

#### **Record a Sound File**

1. From the Home screen, tap Apps > Sound Recorder.

- 2. Tap **O** to start recording a sound file.
- 3. Tap II to pause recording. Tap again to resume recording.
- **4.** Tap **■** to stop recording.
  - Tap b to play the recorded sound file.

### Play Voice Data

- 1. From the Home screen, tap Apps > Sound Recorder.
- 2. Tap **to** view all saved voice files.
- 3. Tap the name of a voice file to play it.
  - Tap the rewind button <sup>4</sup>/<sub>5</sub> to rewind 5 seconds.
  - Use the playback slider to fast forward or rewind the recording.
  - Tap < to share selected voice file.</li>
  - Tap for additional options:
    - **Delete** to delete selected voice file.
    - **Rewind settings** to change the length of rewind.

### Voice Data List Options

- From the Home screen, tap Apps > Sound Recorder.
- 2. Tap 📕 to list the recorded sound files.
- **3.** Tap **•** and choose from the following options.

- Share to share voice data via Bluetooth, Gmail, Messaging, etc.
- Delete to delete the file.
- Edit file name to edit the file name.
- **Details** to view the detail information about the file.

# Voice Services

## Text-to-Speech Settings

From the Home screen, tap Apps >> Settings > Language & input.

– or –

From the Home screen, tap **Apps** > **Settings** > **Accessibility**.

- 2. Tap Text-to-speech output.
- 3. Select your preferred engine (for example, **Google**). The following options are available:
  - Speech rate to select a speed.
  - Speech pitch to select a tone.
  - Listen to an example to play a short demonstration of the set speech synthesis.
  - Default language status to view the status of language support for voice recognition.

## Voice Search

From the Home screen, tap **Apps** > **Voice Search**.

- 2. Speak clearly into the phone's microphone when Listening... is displayed on the screen. If an error occurs, try again.
- **3.** Tap a matching item from the onscreen list.

# Eco Mode

- From the Home screen, tap Apps > Eco Mode.
- 2. Tap an option to enable or disable the Eco Mode:

  - Auto on: Enables the Eco Mode when the remaining battery level falls below the set level. Tap to set the battery level. The Eco Standby icon appears on the status bar when selected.
  - Off: Disables the Eco Mode.

## Bluetooth

## Turn Bluetooth On or Off

- From the Home screen, tap Apps > Settings > Bluetooth.
- 2. Tap the **ON/OFF** switch to turn Bluetooth on or off.

▲ Note: Turn off Bluetooth when not in use to conserve battery power, or in places where using a wireless phone is prohibited.

## The Bluetooth Settings Menu

- From the Home screen, tap Apps > Settings > Bluetooth.
  - Turn Bluetooth on to search for other visible in-range Bluetooth devices.
  - Tap : and choose from the following options.
    - **Refresh** to update the Available devices list.
    - Rename this device to rename your phone for Bluetooth access.
    - Show received files to view all files you have received via Bluetooth.
    - Save to to select the location to store the files to be received via Bluetooth.
- ▲ **Note:** Your phone is visible to nearby devices while Bluetooth settings is open.

## **Disconnect a Bluetooth Device**

- From the Home screen, tap Apps > Settings > Bluetooth.
- 2. On the Paired devices list, tap 🎝 next to the device you want to disconnect.
- 3. Tap FORGET.

## Send Information from Your Phone to Another Device

You can send the following types of information, depending on the device you are sending to.

- · Images and videos
- Contacts
- Set the receiving device to discoverable mode. You may also need to set it to "Receive Beams" or "Receive Files." Refer to the device's documentation for instructions on receiving information over Bluetooth.
- 2. On the phone, open the application that contains the information or file you want to send.
- **3.** Follow the steps for the type of item you want to send:
  - Picture or video (in Camera): After capturing a picture or video, tap the thumbnail and then tap <> Bluetooth.
  - Pictures and videos (in Gallery): On the Albums tab, tap an album, tap the items you want to share and then tap 
     > Bluetooth.
  - Contacts: Display a contact and tap
     Share > Bluetooth.
- 4. If you are prompted to turn on Bluetooth, tap TURN ON.
- 5. Tap the name of the receiving device.

- If prompted, accept the connection on the receiving device, and enter the same passcode on both your phone and the device, or confirm the autogenerated passcode.
- 7. On the receiving device, accept the file.

# Receive Information from Another Device

- From the Home screen, tap Apps III > Settings > Bluetooth.
- 2. Tap the **ON/OFF** switch to turn Bluetooth on.
- 3. Keep this screen open to make your phone visible to unpaired devices.
- On the sending device, send one or more files to your phone. Refer to the device's documentation for instructions on sending information over Bluetooth.
- If prompted, enter the same passcode on both your phone and the device, or confirm the auto-generated passcode. A Bluetooth authorization request is displayed on your phone.
- 6. Tap OK.
- When your phone receives a file transfer request notification, slide down the Notifications panel and tap ACCEPT.
- 8. When a file is transferred, a notification is displayed. To open the file immediately, slide down the Notifications panel and tap the relevant notification.
## Near Field Communication (NFC) Technology

NFC (Near Field Communication) technology is a short-range, wireless technology that lets you quickly and wirelessly exchange information between your phone and other NFC-enabled smartphones, and smart accessories. You can also use NFC technology to save, view, create, or change smart tags.

To use NFC technology on your phone, your phone must be within approximately 0.78 in. (2 cm) of the NFC-enabled smartphone, smart accessory, or smart tag that you want to exchange information with. When information is transferred over an NFC connection, your smartphone vibrates.

### Turn NFC On or Off

- From the Home screen, tap Apps > Settings > More.
- 2. Tap the ON/OFF switch next to NFC to turn it on or off. If a security reminder appears, read it and tap OK.

### Android Beam

With Android Beam, you can beam app content such as Browser pages, YouTube videos, and Contacts entries, to another NFC-capable device by holding the devices close together. To turn Android Beam on or off:

- From the Home screen, tap Apps > Settings > More.
- 2. Tap the ON/OFF switch next to NFC to turn it on. If a security reminder appears, read it and tap OK.
- 3. Tap Android Beam.
- 4. Tap the **ON/OFF** switch to turn Android Beam on or off.

To share app contents:

- With Android Beam turned on, display the contents you want to share on your screen.
- 2. Bring your phone close to another NFCenabled device, typically back to back aiming the NFC antenna, and then tap your screen. The app determines what gets beamed.



## microSD Card

A microSD<sup>™</sup> card is an optional accessory that allows you to store images, videos, music, documents, and voice data on your phone. Your phone supports a microSD card up to 64GB.

- ▲ Note: The microSD card is sold separately.
- ▲ Note: You can easily damage the microSD card by improper operation. Please be careful when inserting, removing, or handling it.

### Insert a microSD Card

- 1. Remove the battery door and the battery.
- 2. Lift the microSD card stopper.



3. Insert the microSD card into the microSD card holder with the gold contacts facing down. Gently push the card in until it snaps into place.



- 4. Close the microSD card stopper.
- Place the battery back into its compartment and lock it in place by sliding the locking bar.
- 6. Replace the battery door.
- Marning: Press all around the edges of the battery door ensuring it is properly sealed to maintain the phone's waterproof capability.

### Remove a microSD Card

- From the Home screen, tap Apps :::: > Settings > Storage > Unmount SD card.
- Read the disclaimer and tap OK to continue. Wait for the SD card removed icon at to appear in the Status bar.
- **3.** Turn the phone off and remove battery door and the battery.
- 4. Lift the microSD card stopper.
- 5. Gently pull the microSD card out from the holder.
- 6. Close the microSD card stopper.

- 7. Place the battery back into its compartment and lock it in place by sliding the locking bar.
- 8. Replace the battery door.
- A Warning: Press all around the edges of the battery door ensuring it is properly sealed to maintain the phone's waterproof capability.

### View the microSD Card Memory

- With the microSD card inserted, from the Home screen, tap Apps >> Settings > Storage.
- 2. Scroll down the screen to see the information under SD card.

### Unmount the microSD Card

- From the Home screen, tap Apps >> Settings > Storage.
- 2. Tap Unmount SD card > OK.

### Format the microSD Card

- From the Home screen, tap Apps > Settings > Storage.
- 2. Scroll down the screen, and tap Erase SD card > ERASE SD CARD > ERASE EVERYTHING.
- ▲ Note: The formatting procedure erases all the data on the microSD card, after which the files CANNOT be retrieved. To prevent the loss of important data, please check the contents before you format the card.

# Use the Phone's microSD Card as a Media Device

- 1. Connect the phone to your computer using the supplied USB cable.
- 2. Swipe down from the top of the screen to open the Notifications panel and tap the USB connection notification.
- Tap Media device (MTP). On your computer, the connected phone is recognized as a portable media device. See "Connectivity Settings" on page 85.
- 4. Navigate to the device and select SD card.
- Manage the data as you wish, unmount the phone as required by your computer's operating system to safely remove your phone, and disconnect the phone from the computer.

## **Outdoor Report**

The Outdoor Report offers useful apps which provide important and interesting information for your outdoor activities. It also has shortcut buttons to access handy tools, such as compass, barometer or flashlight.

### Weather forecast

- From the Home screen, tap Apps >> > Outdoor Report.
- 2. Tap the Weather panel to display more detailed weather information.
- 3. Tap Q to add locations.
- **4.** Swipe left or right to switch between locations.
- 5. Swipe up to display weekly weather and down to close it.
- 6. Tap MinuteCast to display minute-byminute precipitation forecast for your street address down to your exact location.
- 7. Tap () to update weather information.
- 8. Tap 🏚 for the following menus:
  - **Temperature scale**: Select Fahrenheit or Celsius.
  - Cycle time: Select the frequency of auto update.
  - When launching: Update the weather information when the application is opened.

 When the current location changes: Update the weather information when your current location changes. Data usage may increase when this is on.

### **Solunar Tables**

This feature anticipates the peak activities of nature's creatures according to the Moon phases.

- From the Home screen, tap Apps >> > Outdoor Report.
- 2. Tap the SOLUNAR panel to display more detailed Solunar information.
- 3. The following information is available:
  - Moon phase with percentage
  - Solunar predicted day ratings
  - Solunar charts show you major and minor animal activity times and rates with percentage.
  - Tap the date button to display a calendar on which high rated days will be highlighted.

### Motions of the Sun and Moon

This feature shows you the current position of the Sun and the Moon in real-time for cities of your choice.

- From the Home screen, tap Apps >> > Outdoor Report.
- 2. Tap the SUN / MOON panel to display more detailed information on the motions of the Sun and Moon.

- 3. Tap the SUN or MOON button to switch the display.
- 4. The following information is available:
  - Sun or Moon trajectory
  - Remaining time until Sunset or Moonset.
  - Time and orientation of Sun or Moon rise and set.

### Tide

This feature anticipates the tide level and peak activities of fish according to the Moon phases.

- From the Home screen, tap Apps >> > Outdoor Report > Tide.
- 2. The following options are available:
  - Tap the **TIDE** button to display the Tide charts which show you water level and times for high tide and low tide.
  - Tap the FISH INDEX button to display the fish activity ratings and Fish index charts which show you best times for fishing.
  - Tap the date button to display a calendar on which high rated days will be highlighted.

### **Compass and Clinometer**

1. From the Home screen, tap Apps >

#### > Outdoor Report > Compass/Clinometer.

- 2. Tap the **COMPASS** or **CLINOMETER** button to switch the display.
- To use the Compass, you need to calibrate it, repeating the following step until the compass screen is displayed.
  - Flip and tilt your phone repeatedly as shown in the onscreen image.
- 4. On the Clinometer screen, tap SET LEVEL to set the current measured level.

#### **Barometer and Altimeter**

- From the Home screen, tap Apps >> > Outdoor Report > Barometer/Altimeter.
- 2. Tap the **BAROMETER** or **ALTIMETER** button to switch the display.
- 3. Tap ALTITUDE CORRECTION to adjust the altitude by direct input.

### Flashlight

- From the Home screen, tap Apps >> Outdoor Report > Flashlight.
- 2. Tap the flashlight button to turn it on or off.
- 3. The following options are available:
  - **Brightness:** Tap + or button to change the brightness level.
  - Blink: Tap to change the blink mode.
  - Settings: Tap to set the light duration time.

## **10 Settings**

## Access to Phone's Settings Menu

From the Home screen, tap Apps
 Settings.

– or –

Swipe down from the top of any screen and tap the settings icon 🎝 in the top right.

### Wireless & Networks Settings

### Wi-Fi

#### Turn Wi-Fi On or Off

- 1. From the Home screen, tap Apps > Settings > Wi-Fi.
- 2. Tap the ON/OFF switch to turn Wi-Fi on or off.

#### Access the Wi-Fi Settings Menu

- From the Home screen, tap Apps > Settings > Wi-Fi.
- 2. If necessary, tap the **ON/OFF** switch to turn Wi-Fi on.
- 3. Tap i for the following menus:
  - Add network to add a new Wi-Fi network.
  - Saved networks to display your saved wireless networks.

- Refresh to reload the list of networks.
- Wi-Fi Direct to use a peer-to-peer Wi-Fi connection.
- Advanced to configure advanced Wi-Fi settings.

### Bluetooth

#### Turn Bluetooth On or Off

- From the Home screen, tap Apps > Settings > Bluetooth.
- 2. Tap the **ON/OFF** switch to turn Bluetooth on or off.

### Data Usage

#### View Data Usage

From the Home screen, tap Apps
 Settings > Data usage.

#### Turn Cellular data On or Off

- From the Home screen, tap Apps >> Settings > Data usage.
- 2. Tap the ON/OFF switch next to Cellular data to turn it on or off.

#### Set Cellular Data Limit

A Warning: The usage displayed is measured by your phone. Your carrier's data usage accounting may differ and the usage in excess of your data limit plan can result in charges. Data usage limit set in this menu is not guaranteed to prevent additional charges.

- From the Home screen, tap Apps >> Settings > Data usage.
- 2. Tap the ON/OFF switch next to Set cellular data limit to turn it on. Read the message and tap OK.
- To change the cycle reset date, tap the drop-down menu icon ▼ and tap Change cycle....
- 4. Set the date and then tap SET.
- 5. Touch the orange tab and slide up or down to set the data usage limit.

#### **Data Usage Options**

- From the Home screen, tap Apps >> Settings > Data usage.
- 2. Tap for the following options:
  - Restrict/Allow background data to restrict or allow the background data usage.
  - MaxiMZR to restrict background data automatically for apps that are unused for more than 7days.
  - Show/Hide Wi-Fi to display or hide Wi-Fi usage.
  - Network restrictions to set a Wi-Fi network as a metered connection.
  - Cellular networks to configure cellular network settings.

### **Airplane Mode**

- From the Home screen, tap Apps > Settings > More.
- 2. Tap the ON/OFF switch next to Airplane mode to turn it on or off.

### **Default SMS App**

- From the Home screen, tap Apps >> Settings > More > Default SMS app.
- 2. Select the app you want to set as default.

### **NFC Settings**

The NFC (Near Field Communication) settings menu lets you turn NFC on or off. For more information about the NFC settings, see "Near Field Communication (NFC) Technology" on page 73.

### Android Beam

Android Beam uses the NFC technology. For more information about the Android Beam settings, see "Android Beam" on page 73.

### Tethering & Mobile Hotspot Settings

Use the settings menu to configure your Mobile Hotspot settings which allow you to share your phone's data service with multiple Wi-Fi capable devices. You can also share your phone's Internet connection via a USB cable or Bluetooth. For details on your phone's tethering and Mobile Hotspot settings, see "USB Tethering and Mobile Hotspot" on page 57.

### **VPN Settings**

A virtual private network (VPN) is a network that uses a public telecommunication infrastructure, such as the Internet, to provide remote offices or individual users with secure access to their organization's network. For more information about the VPN settings, see "Virtual Private Networks (VPN)" on page 55.

### **Cellular Network Settings**

#### Mobile Data

- From the Home screen, tap Apps ::::: > Settings > More > Cellular networks > Mobile Data.
- 2. Tap the **ON/OFF** switch next to your desired service to turn it on.

#### Data Roaming

- From the Home screen, tap Apps IIII > Settings > More > Cellular networks > International Data Roaming.
- 2. Tap the **ON/OFF** switch next to your desired service to turn it on.

#### Access Point Names

To add a new access point:

 From the Home screen, tap Apps IIII > Settings > More > Cellular networks > Access Point Names.

- 2. Tap land enter the necessary information.
- 3. Tap > Save.

To restore the default settings:

- From the Home screen, tap Apps >> Settings > More > Cellular networks > Access Point Names.
- 2. Tap > Reset to default.

#### **Network Operators**

- From the Home screen, tap Apps iiii > Settings > More > Cellular networks > Network operators.
- 2. Select an option:
  - Tap Choose automatically to select a preferred network automatically.
  - Tap SEARCH NETWORKS to search available networks.

### **Emergency Alerts**

Your phone is compatible with the federally supervised cell phone alert services to send out broadcast SMS messages for public warning.

- 1. From the Home screen, tap Apps >> Settings > More > Emergency Alerts.
- 2. The following options are available:
  - Presidential: Receives an emergency presidential alert. (Presidential is always displayed.)

- Imminent Threat Extreme: Select the check box to display alerts for extreme threats to life or property.
- Imminent Threat Severe: Select the check box to display alerts for severe threats to life or property.
- Amber: Select the check box to display child abduction emergency alerts (AMBER alerts).
- Spanish Alert: Select the check box to receive emergency alerts also in Spanish when Spanish alert is issued.
- **Help:** Displays the Help information for Emergency Alerts.
- Notifications: Select the check box to set your phone to display a notification when an alert is received.
- **Sound:** Select the check box to set a notification sound to play when an emergency alert is received.
- Vibrate: Select the check box to set your phone to vibrate when an emergency alert is received.
- Alert reminder: Sets how often your phone alerts you.
- Emergency notification preview: Select this option to play a sample emergency alert tone.
- Speak alert message: Select the check box to use the text-to-speech feature on your phone to read the

emergency alert out when it is received.

### Device Settings Display Settings

#### **Brightness Level**

- From the Home screen, tap Apps > Settings > Display > Brightness level.
- Drag the brightness slider is left or right to adjust the screen brightness.

#### Adaptive Brightness

- From the Home screen, tap Apps > Settings > Display.
- 2. Tap the ON/OFF switch next to Adaptive brightness to turn it on or off.

#### Wallpaper

- From the Home screen, tap Apps > Settings > Display > Wallpaper.
- 2. Select the wallpaper you want to display on the screen.

#### Sleep

- From the Home screen, tap Apps > Settings > Display > Sleep.
- 2. Select a delay time.

#### Daydream

To select what is displayed:

- From the Home screen, tap Apps >> Settings > Display > Daydream.
- 2. Tap the **ON/OFF** switch to turn Daydream on.
- 3. Choose from the following options:
  - Clock to display the phone's analog or digital clock. Tap the next to it and select the clock style or select the Night mode option.
  - Colors to display changing colors.
  - Gallery to display the images from Gallery as a slide show. Tap the next to it and select the images to display.
  - Photo Frame or Photos to display the images as a slide show. Tap next to them and select the images to display.
  - Photo Table to scatter the images one by one across the screen to make a collage. Tap next to it and select the images to display.
  - Tap > Start now to see a preview of your selection.

#### Font Size

- From the Home screen, tap Apps >> Settings > Display > Font size.
- 2. Make your desired selection.

#### When Device Is Rotated

- 2. Make your desired selection.

#### Wireless Display

You can connect your phone to the devices that support Miracast to share the displayed images via Wi-Fi connection.

- 1. From the Home screen, tap Apps >> Settings > Display > Cast screen.
- 2. Tap and select the Enable wireless display check box to turn it on. Available devices will be displayed.
- **3.** Select a device you want to connect to from the list.
- ▲ Note: For more information about wireless display, see the documentation that comes with the Miracast-certified device you wish to use with your phone.

#### **Display Battery Percentage**

- From the Home screen, tap Apps >> Settings > Display.
- 2. Tap the ON/OFF switch next to Display battery percentage to turn it on or off.

### Sound & Notification Settings Sound Settings

1. From the Home screen, tap Apps >> Settings > Sound & notification.

2. Drag the onscreen sliders to adjust the volume level settings for Media volume, Alarm volume, Ring volume, or System volume.

#### **Enable or Disable Call Vibrations**

- 1. From the Home screen, tap Apps >> Settings > Sound & notification.
- 2. Tap the ON/OFF switch next to Also vibrate for calls to enable or disable it.

#### Phone Ringtone

- From the Home screen, tap Apps >> Settings > Sound & notification > Phone ringtone.
- 2. If prompted, select an app to use and make your desired selection.
- **3.** Select the file or tap **OK** to assign the ringtone.

#### Vibration Pattern

- From the Home screen, tap Apps
  Settings > Sound & notification.
- 2. Tap Vibration pattern, and make your desired selection.
- 3. Tap OK to assign the vibration.

#### **Default Notification Ringtone**

- From the Home screen, tap Apps >>> Settings > Sound & notification > Default notification ringtone.
- 2. If prompted, select an app to use and make your desired selection.

3. Tap OK to assign the ringtone.

#### **Other Sounds Settings**

- From the Home screen, tap Apps > Settings > Sound & notification.
- 2. Tap Other sounds, and make your desired selection.

#### **Notification Settings**

#### Persistent Alerts

- From the Home screen, tap Apps >> Settings > Sound & notification > Persistent alerts.
- 2. Tap the **ON/OFF** switch to turn Persistent alerts on or off.
- 3. The following options are available:
  - Audible tone: Select the check box to beep when notification is on the notification bar.
  - Vibrate: Select the check box to vibrate when notification is on the notification bar.
  - Blink LED: Select check box to blink the LED indicator when notification is on the notification bar.
  - Repeat interval: Sets the reminder interval.
  - App notifications: Sets the notification settings individually for apps.

#### When Device Is Locked

- From the Home screen, tap Apps >> Settings > Sound & notification > When device is locked.
- 2. Select Show all notification content, Hide sensitive notification content or Don't show notifications at all.

#### Interruptions Settings

To manage when calls and notifications arrive:

- From the Home screen, tap Apps >> Settings > Sound & notification > Interruptions.
- 2. Tap Interruptions settings and select from the following:
  - Always interrupt (All): Allows you to always allow interruptions.
  - Priority only (Priority): Allows you to only allow priority interruptions. When you select this setting, a star icon ★ will appear in your status bar.
  - **Don't interrupt (None):** Allows you to not allow any sort of interruptions.

To set app notifications:

- From the Home screen, tap Apps >> Settings > Sound & notification > Interruptions.
- 2. Tap App notifications and tap the desired app for which you want to manage the alert style.
- 3. Make your desired selection.

To set priority interruptions:

- From the Home screen, tap Apps >> Settings > Sound & notification > Interruptions.
- 2. Under the Priority interruptions, tap the ON/OFF switch next to the option which you want to set the priority.

To set downtime:

- From the Home screen, tap Apps >> Settings > Sound & notification > Interruptions.
- 2. Under the **Downtime** (priority interruptions only), set the following options:
  - Days: Select the days of the week you wish to allow priority notifications only.
  - Start time: Adjust the time you want downtime to begin.
  - End time: Adjust the time you want downtime to end.
  - Interruptions allowed: Select the type of interruptions allowed. Select from Priority only or None.

#### **Notification Access**

- From the Home screen, tap Apps >> Settings > Sound & notification > Notification access.
- 2. You will see a list of apps that can access your notifications.

### **Storage Settings**

#### **View Memory Information**

- From the Home screen, tap Apps > Settings > Storage.
  - Internal storage: View the total space, available space and space used by specific features on your phone's internal storage.
  - SD card: View total space and available space memory usage on an optional installed memory card.
    - Mount SD card: Prepare a memory card for use as storage in the phone. This option is only displayed if a memory card is installed.
    - Unmount SD card: Prepare an installed memory card for safe removal.
    - Erase SD card: Permanently remove all content from an installed memory card. The deleted data CANNOT be retrieved.

### Usage Manager

Usage Manager provides you a quick easy way to see and manage your battery, running apps, and connections. It can help you improve device performance and battery life.

1. From the Home screen, tap Apps >> Settings > Usage Manager.

– or –

From the Home screen, tap **Apps** > **Usage Manager**.

- 2. On this screen, you can:
  - See the current battery level, remaining time and status.
  - See the running apps, close all apps and reset memory.
  - Enable Battery saver and set your desired mode.
  - See the connections status and turn them on or off by tapping the icon.
  - View or fix the **Recommended Improvement** when available.

### **Battery Settings**

- From the Home screen, tap Apps > Settings > Battery.
- 2. For additional details and settings options, tap a usage category.

### **Connectivity Settings**

- From the Home screen, tap Apps > Settings > Connectivity.
- 2. Select an option:
  - Media device (MTP): Connects the phone as a media device and transfers media files on Windows, or using Android File Transfer on Mac (see

www.android.com/filetransfer).

- Camera (PTP): Connects the phone as a camera and transfers pictures using a camera software, and also transfers any files on the computer that do not support MTP.
- Charge only: Charges the battery.
- **USB tethering:** Lets the PC use your phone to connect to Internet.

### **Apps Settings**

- From the Home screen, tap Apps > Settings > Apps.
- 2. Swipe the screen to the left to access settings by category (DOWNLOADED, ON SD CARD, RUNNING, or ALL).
- **3.** Tap an application to access the details and manage it.

## **Personal Settings**

### **Location Settings**

- From the Home screen, tap Apps > Settings > Location.
- 2. Tap the **ON/OFF** switch to turn location on or off.
- 3. The following options are available:
  - **Mode** to select the method your phone uses to determine your location.
    - High accuracy: Uses GPS, Wi-Fi, and cellular networks to determine your location.

- Battery saving: Uses only Wi-Fi and cellular networks to determine your location.
- Device only: Uses only the GPS network determine your location.

### Lock Screen Settings

#### Security Type

- From the Home screen, tap Apps >> Settings > Lock screen > Security type.
- 2. Choose the security type:
  - None: Turn off the screen lock.
  - Swipe: Tap and swipe up.
  - Pattern: Draw a pattern to unlock.
  - **PIN:** Enter four to seventeen digits PIN code to unlock.
  - Password: Enter four to seventeen letters, digits, or symbols to unlock.

#### Use Swipe

- From the Home screen, tap Apps >> Settings > Lock screen > Security type.
- 2. Tap Swipe to save the setting.

#### **Use Pattern**

- From the Home screen, tap Apps >>> Settings > Lock screen > Security type > Pattern.
- 2. Draw the screen unlock pattern by connecting at least four dots in a vertical,

horizontal, or diagonal direction. Lift your finger from the screen when finished. The phone records the pattern.

- 3. Tap CONTINUE.
- 4. When prompted, draw the screen unlock pattern again, and then tap **CONFIRM**.
- 5. Enter your backup PIN and tap CONTINUE.
- 6. Enter your backup PIN again and tap **OK** to confirm it.
- 7. Choose how you want notifications displayed when your phone is locked and tap **DONE**.

#### Use PIN

- From the Home screen, tap Apps >> Settings > Lock screen > Security type > PIN.
- 2. Enter your PIN and tap CONTINUE.
- 3. Enter your PIN again and tap **OK** to confirm it.

#### Use Password

- From the Home screen, tap Apps >> Settings > Lock screen > Security type > Password.
- 2. Enter a password and tap CONTINUE.
- 3. Enter your password again and tap **OK** to confirm it.

#### Make Pattern Visible

- From the Home screen, tap Apps > Settings > Lock screen.
- 2. Tap the ON/OFF switch next to Make pattern visible to turn it on or off.

#### Screen Lock Time

- From the Home screen, tap Apps >> Settings > Lock screen > Screen lock time.
- 2. Select the delay time to lock the screen.

#### **Power Button Instantly Locks**

- From the Home screen, tap Apps > Settings > Lock screen.
- Tap the ON/OFF switch next to Power button instantly locks to turn it on or off.

#### **Owner Info**

- 1. You can add a message on the start screen in case you lose your phone.
- From the Home screen, tap Apps > Settings > Lock Screen > Owner info.
- 3. Check the box next to "Show owner info on start screen" and then enter your information.

#### Lock Screen Background

- From the Home screen, tap Apps > Settings > Lock screen.
- 2. Tap Lock screen background > Use wallpaper image or Use another image.

#### Smart Lock

- From the Home screen, tap Apps >> Settings > Lock screen > Smart Lock.
- 2. The following options are available:
  - Trusted devices: Allows you to add a trusted device to keep this device unlocked when connected.
  - Trusted places: Allows you to add a trusted place to keep this device unlocked when you stay in there.
  - **Trusted face:** Allows you to set up Face matching as an option to unlock this device.
  - Trusted voice: Allows you to have your phone unlock when you do a search with "Ok Google."
  - On-body detection: Allows you to keep your phone unlocked while it's on you.
- ▲ Note: The settings available may vary depending on your phone and version of Android.

### Security Settings

- From the Home screen, tap Apps > Settings > Security.
- 2. The following settings are available:
  - Encrypt & Decrypt data: Encrypt the data in your phone and an optional SD card installed in your phone.

- Set up SIM card lock: Set up a PIN to lock your phone's SIM card (may not be available on your device).
- Make passwords visible: Allows you to see the password as you type.
- Reset password: Allows you to set or change password for Device reset and Factory data reset.
- Device administrators: View or deactivate device administrators.
- Unknown sources: Allow installation of apps from unknown sources.
- Storage type: Allows you to see the supported credentials storage type.
- **Trusted credentials:** Allows you to see the trusted credentials on your phone's system.
- Install from SD card: Allows you to install encrypted certificates from the microSD card.
- Clear credentials: Clear all the credentials on your phone.
- **Trust agents:** Manage trust agents for features like Smart Lock.
- Screen pinning: Turn on to keep your current screen in view on your phone. Learn how to use screen pinning.
- Apps with usage access: Manage what apps have access to app-usage data on your device.

#### **Screen Pinning**

- 1. From the Home screen, tap Apps >> Settings > Security > Screen pinning.
- 2. Set the switch to on.
- **3.** Open an app and go to the screen you want to pin.
- Tap Overview 
   on your phone.
   Swipe up to reveal the pin icon on the
   bottom right corner of your selected
   screen.
- 5. Tap the pin icon I.
- To exit from the pinned screen, touch and hold Back < and Overview □ at the same time. The screen will be unpinned.

### **Accounts Settings**

#### Set up a New Account

- From the Home screen, tap Apps >> Settings > Accounts > Add account.
- 2. Tap an account type.
- **3.** Follow the onscreen instructions to add your additional account.

#### Manage Existing Accounts

- From the Home screen, tap Apps >> Settings > Accounts.
- 2. Select an account type.
- 3. Manage the settings or select an account and tap for additional options.

### Language & Input Settings

#### Language

- From the Home screen, tap Apps > Settings > Language & input > Language.
- 2. Select an available language.

#### Spell Checker

- 2. Set the switch to on.
- 3. Tap Language and choose which language to use for spell-checking.
- 4. Tap 🏟 to configure the settings.

#### Personal Dictionary

- From the Home screen, tap Apps :::: > Settings > Language & input > Personal dictionary.
- **2.** Select a language and tap +.
- 3. Type the word you want to add.
- **4.** Type the shortcut to bring up the typed word, if you want.
- 5. Tap **Back** ⊲. (A list of words you have added to the dictionary is displayed.)
  - Tap a word to edit it.
  - Tap a word and then tap <sup>†</sup> to delete it.

# Keyboard and Input Method Settings

#### **Current Keyboard**

- From the Home screen, tap Apps > Settings > Language & input > Current Keyboard.
- 2. Tap CHOOSE KEYBOARDS.
- **3.** Adjust the switches to enable or disable the keyboards.

#### **Google Keyboard Settings**

- From the Home screen, tap Apps > Settings > Language & input > Google Keyboard.
- 2. The following options are available:
  - Languages: Allows you to select the input language. The dictionary for the selected language will be enabled.
  - Preferences: Sets your keyboard preferences.
  - Appearance & layouts: Allows you to change your keyboard theme or keyboard layout.
  - **Gesture Typing:** Sets the gesture typing preferences.
  - Text correction: Allows you to configure automatic corrections, correction suggestions, and add-on dictionaries.
  - Advanced: Opens the advanced settings.

#### Swype Keyboard Settings

1. Touch and hold <u>M</u> on the Swype keyboard.

- or -

From the Home screen, tap Apps > Settings > Language & input > Swype.

- 2. The following options are available:
  - Settings: Tap to show the following settings menus for Swype.
    - Vibrate on keypress: Check to activate vibration when a key is tapped.
    - Sound on keypress: Check to play tones when a key is tapped.
    - **Pop-up on keypress**: Check to display a larger image of the key above it when you tap it.
    - Long-press delay: Tap to set the time needed to select alternate characters.
    - Show complete trace: Check to display the complete Swype path.
    - Auto-Correction: Check to
      automatically correct mistyped
      words.
    - Auto-Capitalization: Check to automatically capitalize the first letter of sentence-initial words where available.
    - Auto-spacing: Check to automatically insert spaces between words.

- Next Word Prediction: Check to predict words based on the previously entered text.
- Show Voice Key: Check to display the voice key on the Swype keyboard.
- Enable handwriting: Check to enable the handwriting function.
- **Recognition speed**: Tap to set the handwriting recognition speed.
- Themes: Tap to set the theme of the keyboard, the position of the keyboard in landscape format, etc.
- My Words: Tap to configure the dictionary management and the data management settings.
- Languages: Tap to select the language to use on Swype.
- Gestures: Tap to learn some useful shortcuts on the Swype keyboard.
- Help: Tap to see some helpful information, such as how to use the Swype keyboard and the version information, or enable the tip function.

#### **Google Voice Typing Settings**

- From the Home screen, tap Apps >>> Settings > Language & input > Google voice typing.
- 2. The following options are available:
  - Language: Choose a language to use for voice input.
  - "Ok Google" detection: Launches Google voice search by saying "Ok

Google" on the Google search screen.

- Hands-free: Allow Bluetooth and wired headset requests when the phone is locked.
- Speech output: Choose options for speech output.
- Offline speech recognition: Allows you to download the speech recognition data for offline use.
- Block offensive words: Allows you to hide recognized offensive text.
- Bluetooth headset: Allows you to record audio through Bluetooth headset if available.
- ▲ Note: The settings available may vary depending on your phone and version of Android.

#### Voice Input

- From the Home screen, tap Apps >> Settings > Language & input > Voice input.
- Select the voice input service you want to use. Tap to configure its settings.

#### Text-to-Speech

- From the Home screen, tap Apps >>>> Settings > Language & input > Textto-speech output.
- 2. The following options are available:

- Preferred engine: Select your preferred engine. Tap to configure its settings.
- **Speech rate:** Choose a comfortable speed of the spoken text.
- **Speech pitch:** Choose a comfortable tone of the spoken text.
- Listen to an example: Play a short demonstration of the set speech synthesis.
- Default language status: Shows the status of language support for voice recognition.

#### **Pointer Speed**

- From the Home screen, tap Apps > Settings > Language & input > Pointer speed.
- 2. Use the slider to set the speed and tap OK.

### **Onehand Operation settings**

The Onehand operation settings menu lets you turn Onehand operation on or off. For more information about the Onehand operation settings, see "Onehand Operation" on page 12.

### **Backup & Reset Settings**

#### Backup & Restore

- From the Home screen, tap Apps > Settings > Backup & reset.
- 2. Select your backup and restore options.

- Back up my data: When enabled, your can back up your app data, Wi-Fi passwords, and other settings to Google servers.
- Backup account: Allows you to set a Google Account for your phone backup.
- Automatic restore: When enabled, you can restore backed up settings and data when reinstalling an application after a factory data reset.

#### **Network Settings Reset**

- From the Home screen, tap Apps >> Settings > Backup & reset.
- 2. Tap Network settings reset.
- 3. Read the Network settings reset information and tap **NETWORK RESET**.
- 4. Tap RESET SETTINGS.
- △ Note: This action CANNOT be reversed.

#### Device Reset

- From the Home screen, tap Apps >> Settings > Backup & reset.
- 2. Tap Device reset.
- 3. Read the Device reset information and tap **DEVICE RESET**.
- 4. Tap RESET SETTINGS.
- ${\rm \ensuremath{\underline{M}}}$  Note: This action CANNOT be reversed.

#### Factory Data Reset

- From the Home screen, tap Apps >> Settings > Backup & reset.
- 2. Tap Factory data reset.
- 3. Read the factory data reset information, select the Erase SD card check box if necessary, and tap RESET PHONE.
- 4. Tap ERASE EVERYTHING.
- ▲ Note: The deleted data CANNOT be retrieved.

## System Settings

### Date & Time Settings

Your phone obtains date and time information from the network. These values also can be manually set.

- From the Home screen, tap Apps >> Settings > Date & time.
- 2. Turn the Automatic date & time option to OFF.
  - If set to ON, you cannot set the date or time values manually.
- 3. Tap Set date. Adjust the month, date, and year by scrolling each value. Tap OK when finished.
- Tap Set time. Adjust the hour and minute and select AM or PM by scrolling each value. Tap OK when finished.
- 5. Turn the Automatic time zone option to OFF.

- If set to ON, you cannot set the time zone values manually.
- 6. Tap Select time zone and then select a time zone from the onscreen list. Scroll down the list to view additional time zones.
- Tap the Use 24-hour format option to switch between 24-hour format and 12hour format.

### Accessibility Settings

#### Services

#### TalkBack

TalkBack provides spoken feedback to help visually impaired users.

- From the Home screen, tap Apps >> Settings > Accessibility > TalkBack.
- 2. Tap the ON/OFF switch to turn TalkBack on.
- **3.** Read the confirmation message and then tap **OK**.
- 4. Tap SETTINGS to configure its settings.
- ▲ Note: When TalkBack is turned on, you need to double tap or slide with two fingers, instead of single tap or slide with one finger, to operate the touchscreen.

#### Switch Access

This feature allows you to configure hard buttons to perform certain tasks to enable better navigation for the visually impaired users.

- From the Home screen, tap Apps >> Settings > Accessibility > Switch Access.
- 2. Tap the **ON/OFF** switch to turn Switch Access on.
- 3. Read the confirmation message and then tap **OK**.
- 4. Tap SETTINGS to configure its settings.

#### Vision

#### **Magnification Gestures**

- From the Home screen, tap Apps > Settings > Accessibility > Magnification gestures.
- 2. Set the switch to the on or off position.

#### Large Text

- From the Home screen, tap Apps > Settings > Accessibility.
- 2. Tap the ON/OFF switch next to Large text to turn it on or off.

#### **High Contrast Text**

- From the Home screen, tap Apps > Settings > Accessibility.
- 2. Tap the ON/OFF switch next to High contrast text to turn it on or off.

#### Auto-Rotate Screen

- From the Home screen, tap Apps > Settings > Accessibility.
- 2. Tap the ON/OFF switch next to Autorotate screen to turn it on or off.

#### Speak Passwords

- From the Home screen, tap Apps >> Settings > Accessibility.
- 2. Tap the ON/OFF switch next to Speak passwords to turn it on or off.

#### Text-to-speech Output

See "Text-to-Speech" on page 91.

#### Persistent Alerts

- 2. The following options are available:
  - Audible tone: Select the check box to beep when notification is on the notification bar.
  - Vibrate: Select the check box to vibrate when notification is on the notification bar.
  - Blink LED: Select check box to blink the LED indicator when notification is on the notification bar.
  - Repeat interval: Sets the reminder interval.
  - App notifications: Modifies the notification settings individually for apps.

### Display

#### **Color Inversion**

From the Home screen, tap Apps > Settings > Accessibility.

2. Tap the Color inversion switch to turn on or off.

#### **Color Correction**

- From the Home screen, tap Apps > Settings > Accessibility > Color correction.
- 2. Set the switch to the on or off position.
- 3. To change the color correction mode, select **Correction mode**, then make your desired selection.

#### Hearing

#### Captions

- From the Home screen, tap Apps >> Settings > Accessibility > Captions.
- 2. Set the switch to the on or off position.
- **3.** When captions are enabled, you can configure the following settings:
  - Language: Select the language in which you want captions to appear.
  - **Text size:** Select the size for your caption text.
  - Caption style: Select the style and color for your caption text and background. If you select Custom, you can then select additional options.

#### Mono Audio

1. From the Home screen, tap Apps > Settings > Accessibility.

2. Tap the ON/OFF switch next to Mono audio to turn it on or off.

#### Sound Balance

- From the Home screen, tap Apps >> Settings > Accessibility > Sound balance.
- 2. Use the slider to adjust the balance. A sound clip will play when you tap on the slider to adjust the balance.
- 3. Tap OK.

### Mobility

#### **Touch & Hold Delay**

- From the Home screen, tap Apps >> Settings > Accessibility > Touch & hold delay.
- 2. Select Short, Medium, or Long.

#### Others

#### **Power Button Ends Call**

- From the Home screen, tap Apps > Settings > Accessibility.
- 2. Tap the ON/OFF switch next to Power button ends call to turn it on or off.

#### Accessibility Shortcut

- From the Home screen, tap Apps > Settings > Accessibility > Accessibility shortcut.
- 2. Read the information and tap the switch to enable the feature.

#### **Phone Options Shortcut**

- From the Home screen, tap Apps >> Settings > Accessibility > Phone options shortcut.
- 2. Select the Screenshot and/or Accessibility check box.

### Printing

- From the Home screen, tap Apps > Settings > Printing.
- 2. Select an available print service and follow the online instructions.
- 3. Tap the ON/OFF switch to turn the service on or off. The service must be ON to configure settings or print.
  - Tap for more options, including adding a printer and print settings.
- 4. Follow the onscreen instructions to proceed.

### **About Phone**

From the Home screen, tap Apps > Settings > About phone.

## 11 Notes

- Instructions to perform tasks in this guide may change depending on the version of software or application on your phone.
- All screens and icon images in this guide are simulated. Actual displays may vary.
- Certain features, services and applications are network dependent and may not be available in all areas; additional terms, conditions and/or charges may apply. Contact your service provider about feature availability and functionality.
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